



BAC Resolution No. 2023-041

RECOMMENDING THE AWARD OF CONTRACT TO NGN GRAN HOTEL FOR THE LEASE OF VENUE, MEALS AND ACCOMMODATIONS FOR THE OSAEC SEMINAR WORKSHOP ON OCTOBER 23-25, 2023

WHEREAS, the **DEPARTMENT OF JUSTICE-NATIONAL PROSECUTION SERVICE (DOJ-NPS) Region 02** will conduct OSAEC Seminar Workshop for Task Force Members and Law Enforcers on October 23-25, 2023 in Tuguegarao City, Cagayan;

WHEREAS, in a letter dated August 07, 2023¹, the End-user requested for live-in training sessions thus the participants and trainers shall be provided not only with meals and snacks but also hotel accommodations as well for the entire duration thereof;

WHEREAS, again in a letter dated September 14, 2023², the End-user representative verified that there are no government facilities available in Tuguegarao City, Cagayan that could accommodate the participants and their needs thus the necessity to bid on privately-owned venues;

WHEREAS, with an allotted budget of **One Hundred Eighty Thousand Pesos (Php 180,000.00)** for hotel accommodations, meals, snacks and lease of venue, the bidding was undertaken following Section 53.10 (Lease of Venue), in relation to Item (9).(c).(ii) of Annex "H", under the Negotiated Procurement method of 2016 Revised IRR of R.A. 9184;

WHEREAS, Section 54.2 of the same IRR excludes the procurement for the lease of venue from the posting requirement of the Request for Quotation (RFQ) at the PhilGEPS website, website of the procuring entity, and at any conspicuous place in the premises of the procuring entity;

WHEREAS, however, in lieu of the posting requirement, the Government Procurement Policy Board (GPPB) Resolution No. 08-2009 requires the RFQ to be sent to at least three (3) lessors of known qualifications thus the Committee, through its End-user, disseminated the RFQ to different reputable establishments and hotels within the locality;

¹ Annex-A

² Annex-B



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WHEREAS, four (4) lessors responded and submitted their respective bids to the Committee, to wit:

ABSTRACT OF CANVASS						
Qty	Unit	Article/Supplies Description	NAME OF SUPPLIER			
			NGN Gran Hotel	Hotel Roma	TAJ Hotel	JLL Pulsar Hotel Phil., Corp.
50	pax	A. Food/Meals October 23, 2023 Day 1 – AM Snack, Lunch and PM Snack, Dinner	Php 45,000.00 (900.00/pax)	Php 76,750.00 (1,535.00/pax)	Php 45,000.00 (900.00/pax)	Can't Accomodate
		October 24, 2023				
50	pax	Day 2 – Breakfast, AM snack, lunch and PM Snack, Dinner snack, dinner	Php 52,500.00 (1,050.00/pax)	Php 88,500.00 (1,770.00/pax)	Php 52,500.00 (1,050.00/pax)	Can't Accomodate
		October 25, 2023				
50	pax	Day 3 – Breakfast, AM Snack and Lunch	Php 30,000.00 (600.00/pax)	Php 52,750.00 (1,055.00/pax)	Php 30,000.00 (600.00/pax)	Can't Accomodate
		B. Accommodation October 23-25, 2023				
35	pax	2-3 persons per room, air-conditioned with adequate lightning, with toilet and bath, with running water and have hot and cold shower, preferably with Tv set including the provision of beddings and towels	Php 47,460.00 (678.00/pax)	N/A	Php 50,400.00 (720.00/pax)	Can't Accomodate
		C. OTHER REQUIREMENTS BY END USER. Free Flowing Coffee and Water				
		Free use of conference room: air conditioned; with adequate lighting; good sound system and operational cassette or CD Player, with atleast three functioning microphones, overhead projector, whiteboard, eraser, lectern and flag, strong internet connectivity, rectangular shaped tables.				
TOTAL			Php 174,960.00	Php 217,970.00	Php 177,900.00	Can't Accomodate



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NOW, THEREFORE, after thorough deliberation, the Committee **RESOLVES**, as it hereby resolves, to **RECOMMEND** the following:

1. Under **DOJ Department Order No. 779** dated November 27, 2019 ("Guidelines in the Payment of Meal Expenses During meetings and Local Travels"), the authorized ceiling rates for meal and snack expenses are as follows:
 - A.M./P.M. Snacks-not more than **Php 150/person**
 - Lunch/Dinner-not more than **Php 300/person**.
2. Based on the foregoing Abstract, **Hotel Roma** submitted an incomplete bid proposal while **JLL Pulsar Hotel Phils. Corp.** could not accommodate the said training sessions thus both were excluded from the bidding, leaving **TAJ Hotel** and **NGN Gran Hotel** as remaining bidders, with the latter submitting the lowest proposal amounting to **One Hundred Seventy-Four Thousand Nine Hundred Sixty Pesos (Php 174,960.00)**;
3. Furthermore, the Committee determined that not only is **NGN Gran Hotel's** bid lower than the ABC but the same is also compliant with all the specifications prescribed by the Committee, especially on the meals and snacks ceiling rate;
4. In view of the following considerations, the Committee finds the bid of **NGN Gran Hotel** for the lease of the venue, meals and room accommodations, as the lowest calculated and responsive bid and is most advantageous to the government.

NOW THEREFORE, after thorough deliberation the Bids and Awards Committee **RESOLVES**, as it hereby resolves, to **RECOMMEND** the awarding of the contract to **NGN Gran Hotel** for the lease of venue with meals and room accommodations for the conduct of OSAEC Seminar Workshops for Task Fore Members and Law Enforcers on October 23-25, 2023, amounting to **One Hundred Seventy-Four Thousand Nine Hundred Sixty Pesos (Php 174,960.00)**

RESOLVED FURTHER, that Notices of Award and to Proceed be forthwith issued to **NGN Gran Hotel** upon the approval of these findings and recommendations by the Head of Procuring Entity, following the procedures prescribed in R.A. No 9184 and its 2016 Revised Implementing Rules and Regulations.

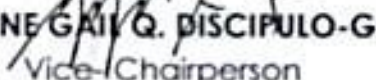


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RESOLVED this 25th day of September 2023 at the DOJ-NPS Region 2 Building, No. 05 Dalan na Angicacua, Regional Government Center, Carig Sur, Tuguegarao City, Cagayan.


RODOLFO M. BANATAO, JR.
BAC Chairperson


GIERNE GAI Q. DISCIPULO-GUZMAN
Vice-Chairperson


ROBIN B. BARICAUA
Member


SUSAN M. FLORES-DANA O
Provisional Member
Technical Representative


ALEJO S. TANGARO JR.
Provisional Member
End-User Representative

Approved by:


ROMMEL C. BALIGOD
Regional Prosecutor