



Republika ng Pilipinas  
**KAGAWARAN NG KATARUNGAN**  
*Department of Justice*  
*Manila*

NO. 2023 01 01

## RESOLUTION

**RECOMMENDING THE USE OF NEGOTIATED PROCUREMENT- DIRECT RETAIL PURCHASE OF AIRLINE TICKETS VIA CREDIT LINE FACILITIES TO THE PHILIPPINE AIRLINES, CEBU PACIFIC, AND AIR ASIA FOR FY 2023 AND DELEGATING THE AUTHORITY TO BOOK THE FLIGHTS THROUGH THE CORPORATE PORTAL AND TO TRANSACT WITH THESE AIRLINE COMPANIES TO MR. ANDREW REYES PURSUANT TO PART IV(J) OF ANNEX "H" OF THE 2016 REVISED IMPLEMENTING RULES AND REGULATIONS OF R.A. NO. 9184, AS AMENDED BY GOVERNMENT PROCUREMENT POLICY BOARD RESOLUTION NO. 24-2019 DATED 30 OCTOBER 2019**

**WHEREAS**, the Department of Justice (DOJ) requires procurement of airfare tickets for its officials and personnel who travel officially to international and domestic destinations, as well as its process servers and liaison officers who file Information in court, serve subpoena on parties and the like;

**WHEREAS**, the Government Procurement Policy Board (GPPB), through Resolution No. 24-2019 dated 30 October 2019, included in the alternative methods of procurement through Negotiated Procurement the Direct Retail Purchase of Petroleum, Oil, and Lubricants (POL) products and airline tickets;

**WHEREAS**, pursuant to the said Resolution, the Bids and Awards Committee (BAC) and the Head of Procuring Entity (HOPE) may delegate to specific officials, personnel, committee or office in the procuring entity the conduct of Direct Retail Purchase if the same will efficiently and expeditiously address the concern or pressing need of the procuring entity;

**WHEREAS**, the procurement of airline tickets for local and foreign travels depends on many factors such as availability of flights, last-minute invitations, court's calendar, volume of documents to be filed or served and other unforeseen circumstances;

**WHEREAS**, upon consultation with the Procurement Management Division (PMD), which serves as the BAC Secretariat, Chief Editha D. Cruz recommended the designation of Mr. Andrew Reyes, Administrative Officer V, to be in charge of the booking of the flights in view of his previous experience as such when he was still with the Financial Service;

**WHEREAS**, to be able to establish a credit line with these three (3) airline companies, it is necessary to appoint an official or personnel who will discuss and negotiate the matter with the former;

**NOW THEREFORE**, for and in consideration of the foregoing premises, the Department of Justice – Bids and Awards Committee, in its commitment to streamline the process of procurement of airline tickets and in order to efficiently and expeditiously deal with the pressing need of the DOJ officials and personnel, **RESOLVES**, as it hereby resolve, to:

1. Allow the use of Negotiated Procurement – Direct Retail Purchase as the mode of procurement for the purchase of airline tickets, both local and foreign, via credit line facilities to the Philippine Airlines, Cebu Pacific, and Air Asia for FY 2023;
2. Grant authority to PMD Chief Editha D. Cruz to communicate and negotiate with the Philippine Airlines, Cebu Pacific, and Air Asia regarding the establishment of credit line facilities including the submission of a letter of intent and other requirements;
3. Delegate to Mr. Andrew Reyes the authority to transact with the said airline companies strictly for the purpose mentioned above, specifically the booking of the flights through the corporate portal so established;
4. Direct Chief Cruz to submit for review and approval of the BAC whatever Credit Agreement, terms and conditions or contract so agreed or negotiated with these airline companies.

DONE in the City of Manila, this 12<sup>th</sup> day of January 2023.


  
**DSP MARGARET V. CASTILLO-PADILLA**  
Chairperson

  
**SSC ROSARIO ELENA A. LABORTE-CUEVAS**  
Vice-Chairperson

  
**ASP ALEJANDRO C. DAGUIISO**  
Member

  
**DIR. MARIA ELISA B. GERMAR**  
Member

Approved/Disapproved:

  
**USEC. JESSE H.T. ANDRES**  
Head of Procuring Entity  
as per D.O. No. 292  
dated 01 July 2022