



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

NO. LV2023-05-99

RESOLUTION

RECOMMENDING THE AWARD OF CONTRACT TO THE MANILA HOTEL FOR THE CONDUCT OF THE MANDATORY CONTINUING LEGAL EDUCATION (8TH COMPLIANCE PERIOD) FOR LAWYERS OF THE DEPARTMENT OF JUSTICE ON 10-14 JULY 2023

WHEREAS, there is a need for a venue for the conduct of the Mandatory Continuing Legal Education (MCLE) (8th Compliance Period) for the Department of Justice (DOJ) lawyers, on 10-14 July 2023;

WHEREAS, the procurement of lease of venue for the said event is included in the approved CY-2023 Supplemental Annual Procurement Plan No. 3 (SAPP No. 3) with an allotted budget of Eight Million Five Hundred Twenty-Five Thousand Twenty Pesos (₱ 8,525,020.00);

WHEREAS, in a Memorandum dated 03 May 2023, Senior Assistant State Prosecutor Mary Jane W. Sytat, averred that there is no government facility in Manila to accommodate the needs for the event on the said dates and that after several canvasses, they chose The Manila Hotel, mainly for its capacity to cater to all five hundred (500) prosecutors and state counsels of the Department at a much cheaper cost;

WHEREAS, pursuant to the *Procedures for Lease of Privately-Owned Real Property and Venue*¹, requests for quotations were sent to three (3) hotels, namely: The Manila Hotel, Crowne Plaza, and Shangri-la The Fort;

WHEREAS, below are the rating factors for lease of venue submitted by the end-user pursuant to the methodology prescribed by Appendix B², Annex "H" of the 2016 Implementing Rules and Regulations of R.A. No. 9184:

| | RATING FACTORS | WEIGHT (%) | The Manila Hotel | Crowne Plaza | Shangri-la The Fort |
|-----|------------------------------------|-------------------|-------------------------|---------------------|----------------------------|
| I. | Availability | X (.5) | 50 | 50 | 50 |
| II. | Location and Site Condition | X (1.) | 10 | 6 | 6 |

¹ V (D) (9) (c), Annex "H" (Consolidated Guidelines for the Alternative Methods of Procurement), 2016 Implementing Rules and Regulation of R.A. 9184

² Lease of Real Property & Venue: Rating Factors and Determination of Reasonableness of Rental Rates

| | | | | | |
|-----|--------------|---------|-------|-------|-------|
| IV. | Venue | X (.35) | 35 | 34.65 | 34.65 |
| | FACTOR VALUE | | 99.75 | 94.65 | 94.65 |

WHEREAS, the Bids and Awards Committee – Technical Working Group (BAC-TWG), after review and evaluation, found that The Manila Hotel's bid is responsive to the requirements of the Department, and is legally, financially, and technically capable to undertake the procurement, based on the following abstract of quotations:

| Name of Hotel | Amount of Quotation | Remarks |
|---------------------|---------------------|---|
| Manila Hotel | ₱ 5,000,000.00 | Compliant |
| Crowne Plaza | ₱ 5,750,000.00 | Not compliant Quotation dated 21 March 2023; Non-submission of Documentary Requirements such as PhilGeps Registration, Business/Mayor's Permit and Income/Business Tax Returns as per Annex "H" of the 2016 IRR of RA 9184 |
| Shangri-la The Fort | ₱ 10,500,000.00 | Not compliant Quotation dated 30 March 2023; Non submission of Documentary Requirements such as PhilGeps Registration, Business/Mayor's Permit and Income/Business Tax Returns as per Annex "H" of the 2016 IRR of RA 9184 |

NOW THEREFORE, for and in consideration of the foregoing premises, the Department of Justice – Bids and Awards Committee **RESOLVES**, as it hereby resolve, to **RECOMMEND** the confirmation of resort to Negotiated Procurement – Lease of Venue, and further recommend the award of contract to **THE MANILA HOTEL**, as the venue for the Mandatory Continuing Legal Education (8th Compliance Period) for the Department of Justice lawyers, on 10-14 July 2023, in the amount of **FIVE MILLION PESOS (₱ 5,000,000.00)**, following the procedures prescribed in R.A. No. 9184 and its 2016 Revised Implementing Rules and Regulations.

DONE in the City of Manila, this 26th day of May 2023.

DSP MARGARET V. CASTILLO-PADILLA
Chairperson


SSC ROSARIO ELENA A. LABORTE-CUEVAS
Vice-Chairperson



ASP ALEJANDRO C. DAGUIISO
Member


DIR. MARIA ELISA B. GERMAR
Member

OIC SDSP HAZEL DECENA-VALDEZ
Provisional Member
End User Representative
National Prosecution Service


DIR. RODOLFO C. FLORENTIN
Provisional Member
Technical Expert
Procurement of Goods and Other Services

Approved/Disapproved:


USEC. JESSE H.T. ANDRES
Head of Procuring Entity
as per D.O. No. 292
dated 1 July 2022