



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

NOTICE TO PROCEED

MR. ALBERT PERMELONA JR.
Sales Manager
Aurora Premier Hotels and Resorts
One Tagaytay Place Hotel Suites


Dear **Mr. Permelona Jr.:**

In connection with the Contract for the **Lease of Venue with Accommodation for the Training on Board of Claims Manual of Operations** in the amount of **Seventy Five Thousand Six Hundred Fifty Pesos (P 75,650.00)**, notice is hereby given to **One Tagaytay Place Hotel Suites** to proceed with the performance of the agreed service upon receipt hereof, in accordance with the terms and conditions provided in the said Contract and the schedule requirement as herein provided:

| LOT NO. | DESCRIPTION | DATES | CONTRACT PRICE |
|---------|---|-----------------|----------------|
| 1 | Room Accommodation with meals for 35pax | 25-26 June 2023 | P 75,650.00 |

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Procurement Management Division.

Very truly yours,


USEC. JESSE H. T. ANDRES
Head of Procuring Entity
As per D.O. No. 292
dated 01 July 2022

Conforme:

25 JUL 2023


Aurelio G. Menezes

Printed name and signature of the representative