



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

NOTICE TO PROCEED

Ms. GEMMA T. SOMES
Sole Proprietor
GEMSTONE ENTERPRISE
Unit 7 Vava Building
Verdant Acres Avenue
Las Piñas City

Dear **Ms. Somes**:

The attached Purchase Order No. 2023-08-084 dated 7 August 2023 in the amount of **One Million Three Hundred Ninety Thousand Two Hundred Thirty Pesos (₱ 1,390,230.00)** for the **supply and delivery of various furniture and fixtures for the Department of Justice Cottage, Baguio City** having been approved, notice is hereby given to **Gemstone Enterprise** to proceed with the delivery of goods in accordance with the terms and conditions provided in the said Purchase Order and the schedule requirement herein specified:

ITEM NO.	DESCRIPTION	QUANTITY/UNIT	DELIVERY PERIOD
1	Dining Table, 30" x 48"	1 piece	Sixty (60) days upon receipt of Notice to Proceed
2	Dining Table, 40" x 78"	1 piece	Sixty (60) days upon receipt of Notice to Proceed
3	Dining Table, 50" x 120"	1 piece	Sixty (60) days upon receipt of Notice to Proceed
4	Chairs, hardwood, 17" x 17"	24 pieces	Sixty (60) days upon receipt of Notice to Proceed
5	Three Seater Sofa, W200cm x D79cm x H73cm	3 pieces	Sixty (60) days upon receipt of Notice to Proceed
6	Two Seater Sofa, W150cm x D79cm x H73cm	3 pieces	Sixty (60) days upon receipt of Notice to Proceed
7	Two Seater Sofa Bed, W150cm x D79cm x H73cm	3 pieces	Sixty (60) days upon receipt of Notice to Proceed
8	Bed Frame, single bed, 36" x 75"	2 pieces	Sixty (60) days upon receipt of Notice to Proceed
9	Bed Frame, double bed, 54" x 75"	6 pieces	Sixty (60) days upon receipt of Notice to Proceed

10	Bed Frame, king bed, 72" x 78"	2 pieces	Sixty (60) days upon receipt of Notice to Proceed
11	Bed Headboard, Single Bed, 36" x 36" x 4cm	2 pieces	Sixty (60) days upon receipt of Notice to Proceed
12	Bed Headboard, Double Bed, 54" x 36" x 4cm	6 pieces	Sixty (60) days upon receipt of Notice to Proceed
13	Bed Headboard, King Bed, 72" x 36" x 4cm	2 pieces	Sixty (60) days upon receipt of Notice to Proceed
14	Single Bed, Mattress Foam 36" x 75" x 6"	2 pieces	Sixty (60) days upon receipt of Notice to Proceed
15	Double Bed, Mattress Foam 54" x 75" x 10"	6 pieces	Sixty (60) days upon receipt of Notice to Proceed
16	King Bed, Mattress Foam 72" x 78" x 10"	2 pieces	Sixty (60) days upon receipt of Notice to Proceed
17	Single Bed, cover, 36" x 75" x 6"	2 pieces	Sixty (60) days upon receipt of Notice to Proceed
18	Double Bed, cover, 54" x 75" x 10"	6 pieces	Sixty (60) days upon receipt of Notice to Proceed
19	King Bed, cover, 72" x 78" x 10"	2 pieces	Sixty (60) days upon receipt of Notice to Proceed
20	Center Table, 36" x 24"	3 pieces	Sixty (60) days upon receipt of Notice to Proceed
21	Side Table with drawer, 18" x 16"	8 pieces	Sixty (60) days upon receipt of Notice to Proceed
22	Throw Pillows, 18" x 18"	21 pieces	Sixty (60) days upon receipt of Notice to Proceed

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Procurement Management Division

Very truly yours,



JESSE H.T. ANDRES

Undersecretary

Head of the Procuring Entity

As per DO No. 292 dated 01 July 2022

Conforme:

 8/15/23

Printed name and signature of the representative