



Republika ng Pilipinas  
**KAGAWARAN NG KATARUNGAN**  
*Department of Justice*  
*Manila*

**NO. LV2023-07-131**

## **RESOLUTION**

### **RECOMMENDING THE AWARD OF CONTRACT TO ONE TAGAYTAY PLACE HOTEL SUITS FOR THE CONDUCT OF BOARD OF CLAIMS TRAINING ON BOARD OF CLAIMS MANUAL OF OPERATIONS ON 25-26 JULY 2023**

**WHEREAS**, there is a need for a venue for the conduct of the Board of Claims Training on Board of Claims Manual Operations;

**WHEREAS**, the said training will be attended by the Regional Prosecutors and Administrative Officers/BOC focal persons in Cavite Prosecution Offices and aims to increase public awareness and provide a working knowledge on the salient features of Republic Act 7309, "An Act Creating the Board of Claims";

**WHEREAS**, the procurement of lease of venue for the said event is included in the approved Supplemental Annual Procurement Plan (SAPP) No. 2 with an allotted budget of Five Hundred Eight Thousand Pesos (₱ 508,000.00);

**WHEREAS**, in a Cost Benefit Analysis, Senior Deputy State Prosecutor Miguel F. Gudio, Jr., BOC Chairperson, averred that there is no government facility in and around the City of Manila which can offer a lease of venue that can satisfy the needs of the participants for the said training;

**WHEREAS**, pursuant to the *Procedures for Lease of Privately-Owned Real Property and Venue*<sup>1</sup>, requests for quotations were sent to three (3) hotels, namely: One Tagaytay Place Hotel Suits, Summit Ridge Tagaytay and Escala Tagaytay ;

**WHEREAS**, below are the rating factors for lease of venue submitted by the end-user pursuant to the methodology prescribed by Appendix B<sup>2</sup>, Annex "H" of the 2016 Implementing Rules and Regulations of R.A. No. 9184:

	<b>RATING FACTORS</b>	<b>WEIGHT (%)</b>	One Tagaytay Place Hotel Suits	Summit Ridge Tagaytay	Escala Tagaytay
I.	<b>Availability</b>	X (.5)	50	50	0

<sup>1</sup> V (D) (9) (c), Annex "H" (Consolidated Guidelines for the Alternative Methods of Procurement), 2016 Implementing Rules and Regulation of R.A. 9184

<sup>2</sup> Lease of Real Property & Venue: Rating Factors and Determination of Reasonableness of Rental Rates

	<b>RATING FACTORS</b>	<b>WEIGHT (%)</b>	<b>One Tagaytay Place Hotel Suites</b>	<b>Summit Ridge Tagaytay</b>	<b>Escala Tagaytay</b>
I.	<b>Availability</b>	X (.5)	50	50	0
II.	<b>Location and Site Condition</b>	X (1.)	10	9	7.9
III.	<b>Neighborhood Data</b>	X (.05)	4.9	4.9	4.9
IV.	<b>Venue</b>	X (.35)	33.25	32.9	31.15
	<b>FACTOR VALUE</b>		<b>98.15</b>	<b>96.80</b>	<b>43.95</b>

**WHEREAS**, the Bids and Awards Committee – Technical Working Group (BAC-TWG), after review and evaluation, found that the bid of One Tagaytay Place Hotel Suites responsive to the requirements of the Department, and is legally, financially, and technically capable to undertake the procurement, based on the following abstract of quotations:

<b>Name of Hotel</b>	<b>Amount of Quotation</b>	<b>Remarks</b>
One Tagaytay Place Hotel Suites	₱ 75,650.00	Compliant
Summit Ridge Tagaytay	₱ 114,400.00	Not compliant Quotation dated 26 June 2023; and Non-submission of Documentary Requirements such as PhilGEPs Registration, Business / Mayor's Permit, and income/Business Tax Return as per Annex "H" of the 2016 IRR of RA 9184
Escala Tagaytay	—	Not compliant Non-submission of Price Quotation and Documentary Requirements as per Annex "H" of t of RA 9184

**NOW THEREFORE**, for and in consideration of the foregoing premises, the Department of Justice – Bids and Awards Committee **RESOLVES**, as it hereby resolve, to **RECOMMEND** the confirmation of resort to Negotiated Procurement – Lease of Venue, and further recommend the award of contract to **One Tagaytay Place Hotel Suites**, as the venue for the Training on Board of Claims Manual of Operations in the amount of Seventy Five Thousand Six Hundred Fifty Pesos (₱ 75,650.00) following the procedures prescribed in R.A. No. 9184 and its 2016 Revised Implementing Rules and Regulations.


DONE in the City of Manila, this 19th July 2023.

  
**ASEC / FREDDERICK A. VIDA**  
 Chairperson

**SSC ROSARIO ELENA A. LABORTE-CUEVAS**  
*Vice-Chairperson*


  
**ASP ALEJANDRO C. DAGUIZO**  
*Member*

  
**DIR. MARIA ELISA B. GERMAR**  
*Member*

  
**DIR. RODOLFO C. FLORENTIN**  
*Provisional Member*  
*Technical Expert-Goods & Other Services*

  
**SASP ANNA NOREEN T. DEVANADERA**  
*Provisional Member*  
*End User Representative*  
*Board of Claims*

Approved/Disapproved:

  
**USEC. JESSE H.T. ANDRES**  
*Head of Procuring Entity*  
*As per DO No. 292*  
*dated 1 July 2022*