



Republic of the Philippines  
**DEPARTMENT OF JUSTICE**  
**Regional Prosecution Office XI**  
 2<sup>nd</sup> Floor Room 205 Hall of Justice  
 Candelaria Ave., Ecoland, Davao City  
 Telephone No. (082) 2978947; Telefax No. (082) 2976149  
 E-mail Address: [orp11@doj.gov.ph](mailto:orp11@doj.gov.ph)



**BIDS AND AWARDS COMMITTEE**  
**Supplemental Bid Bulletin No. 2**  
 07 June 2022

This Supplemental Bid Bulletin No. 2 for the Project: “**Procurement of Janitorial Services for Region XI Prosecution Offices for CY 2022**” is issued to clarify, modify or amend the item/s in the Bidding Documents. Accordingly, this shall form an integral part of the said Bidding Documents in the procurement of the project mentioned.

| REFERENCE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | CLARIFICATION/AMENDMENT/<br>CHANGE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
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| <p style="text-align: center;"><b>Sec. I. Invitation to Bid</b></p> <p>All participating bidders shall be charged a non-refundable bid fee in the amount of <b>Five Thousand Pesos (P 5,000.00)</b>, which may be paid directly to the Collecting Officer of the Regional Prosecution Office XI.</p> <p style="text-align: center;"><b>Section VIII. Checklist of Technical and Financial Documents</b></p> <p><b>TECHNICAL DOCUMENTS</b></p> <p>f. Organizational Set-Up for the project under bidding with Bio-Data Sheet as indicated in the Qualifications of Utility/Janitorial Personnel under Terms and Conditions;</p> <p><b>FINANCIAL DOCUMENTS</b></p> <p>The Supplier’s latest audited financial statements (<b>FYs 2020 and 2019</b>), showing, among others, the Supplier’s total and current assets and liabilities, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding two (2) calendar years from the date of bid submission.</p> <p>i. The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC);</p> <p style="text-align: center;"><b>Or</b></p> <p>A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.</p> | <p style="text-align: center;"><b>Sec. I. Invitation to Bid</b></p> <p>All participating bidders shall be charged a non-refundable bid fee in the amount of <b>One Thousand Pesos (P 1,000.00)</b>, which may be paid directly to the Collecting Officer of the Regional Prosecution Office XI.</p> <p style="text-align: center;"><b>Section VIII. Checklist of Technical and Financial Documents</b></p> <p><b>TECHNICAL DOCUMENTS</b></p> <p>f. Organizational Set-Up for the project under bidding with Bio-Data Sheet of <b><u>the officers</u></b>;</p> <p>xxx</p> <p>i. <b><u>Current/Latest Business/Mayor’s Permit of the bidder or any of its branch office operating within Region XI.</u></b></p> <p><b>FINANCIAL DOCUMENTS</b></p> <p><b><u>i.</u></b> The Supplier’s latest audited financial statements, showing, among others, the Supplier’s total and current assets and liabilities, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding two (2) calendar years from the date of bid submission.</p> <p><b><u>k.</u></b> The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC);</p> <p style="text-align: center;"><b>Or</b></p> <p>A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.</p> |

| CLASS "B" DOCUMENTS                                                                                                                                                                                                                                                                                                                                                                                                                                           | CLASS "B" DOCUMENTS                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
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| <p>j. If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. <b>Note: If there is no JVA, a separate paper shall be attached indicating that the "JVA is not applicable" or "There is no JVA";</b></p> | <p><u>l.</u> If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful. <b>Note: If there is no JVA, a separate paper shall be attached indicating that the "JVA is not applicable" or "There is no JVA";</b></p> |

All terms, conditions, and instructions to bidders specified in the Bidding Documents inconsistent with this Bid Bulletin are hereby superseded and modified accordingly.

For guidance and information of all concerned.

  
**ROBERT MICHAEL N. RAZON**  
 Sr. Assistant Regional Prosecutor  
 Chairperson, Bids and Awards Committee