



**NPS REGION XIII – BIDS AND AWARDS COMMITTEE**

**BAC RESOLUTION NO. 24 SERIES OF 2022**

**RESOLUTION RECOMMENDING AWARD FOR THE PROCUREMENT AND DELIVERY OF VARIOUS OFFICE SUPPLIES FOR THE REGIONAL PROSECUTION OFFICE CARAGA VIA SHOPPING – REGULAR/ORDINARY OFFICE SUPPLIES & EQUIPMENT (SEC. 52.1.b) TO SANDEES PRINT & COMPUTER CENTER AND COMPAÑERO COMMERCIAL**

**WHEREAS**, on September 30, 2022, the National Prosecution Service – Region XIII Bids & Awards Committee prepared a Purchase Request (PR No. 2022-09-0012) with a total approved budget of Ninety-Six Thousand Two Hundred Eight pesos & Two centavos (₱96,208.02) based on the approved FY 2022 APP for the procurement of various office supplies for the last quarter 2022 of the Regional Prosecution Office Caraga;

**WHEREAS**, on October 17, 2022 the procurement project was posted in the PhilGeps website, the DOJ website and in the premises of the ORP Caraga for three (3) consecutive days;

**WHEREAS**, before the closing date on October 20, 2022 the following suppliers responded to the procurement opportunity, namely Sandees Print & Computer Center, Tammy Emporium and Compañero Commercial;

**WHEREAS**, on the opening date of the bids submitted, the following price quotations from the above mentioned suppliers are as follows:

| ITEM/S  | QTY | UNIT   | SUPPLIERS                       |                |                      |
|---|-----|--------|---------------------------------|----------------|----------------------|
|   |     |        | Sandees Print & Computer Center | Tammy Emporium | Compañero Commercial |
| BATTERY, dry cell, AAA, 1.5V, Alkaline              | 3   | pack   | 80.00                           | 150.00         | <b>80.00</b>         |
| CALCULATOR, compact, 12 digits                      | 3   | piece  | 580.00                          | 750.00         | <b>400.00</b>        |
| CLIP, backfold, all metal, clamping 25mm            | 4   | box    | 26.00                           | 30.00          | <b>25.00</b>         |
| CLIP, backfold, all metal, clamping 32mm            | 4   | box    | 38.00                           | 35.00          | <b>25.00</b>         |
| CLIP, backfold, all metal, clamping 50mm            | 4   | box    | 96.00                           | 88.00          | <b>70.00</b>         |
| DATA FILE BOX, made of chipboard with closed end    | 10  | box    | <b>140.00</b>                   | 155.00         | 155.00               |
| ENVELOPE, documentary, legal size                   | 15  | box    | 1,200.00                        | 1450.00        | <b>1,000.00</b>      |
| ENVELOPE, expanding Kraftboard, legal size          | 5   | box    | 1,500.00                        | 1400.00        | <b>1,200.00</b>      |
| ENVELOPE, mailing white, legal size                 | 15  | box    | 310.00                          | 320.00         | <b>300.00</b>        |
| FOLDER, with tab (Tagboard) legal size              | 22  | bundle | <b>520.00</b>                   | 1,500.00       | 600.00               |
| GLUE, all purpose, 200 grams (Paste redstone)       | 30  | jar    | 48.00                           | 85.00          | <b>45.00</b>         |
| MAGAZINE FILE BOX, large, Mag filer                 | 5   | piece  | <b>130.00</b>                   | 289.00         | 450.00               |
| MARKER PEN, for whiteboard, Black                   | 10  | piece  | 45.00                           | 49.00          | <b>30.00</b>         |
| MARKER PEN, permanent, felt tip, bullet type, Black | 25  | piece  | 36.00                           | 49.00          | <b>30.00</b>         |
| NOTE PAD, stick-on 50mm x 7633 (2x3 min.)           | 5   | pad    | 30.00                           | 25.00          | <b>15.00</b>         |
| PAPER CLIPS, vinyl-coated Jumbo, 33mm.              | 145 | box    | <b>12.00</b>                    | 15.00          | 12.00                |
| PAPER CLIPS, vinyl-coated Jumbo, 50mm.              | 85  | box    | <b>22.00</b>                    | 35.00          | 22.00                |



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 Region XIII Caraga  
 3/F Rudy Tiu Bldg. VIII, J.C. Aquino Ave.  
 Brgy. Bayanihan, Butuan City



|   |    |        |               |        |               |
|---|----|--------|---------------|--------|---------------|
| PENCIL, lead with eraser                          | 15 | dozen  | 82.00         | 60.00  | <b>50.00</b>  |
| PUNCHER, paper, heavy duty with 2-hole guide      | 10 | piece  | 165.00        | 195.00 | <b>150.00</b> |
| RECORD BOOK, 300 leaves                           | 23 | book   | <b>70.00</b>  | 80.00  | 80.00         |
| RECORD BOOK, 500 leaves                           | 63 | book   | <b>90.00</b>  | 139.00 | 100.00        |
| RUBBER BAND, 70mm                                 | 2  | box    | <b>140.00</b> | 220.00 | 200.00        |
| STAMP PAD, felt pad, bed dimensions: 60mm x 100mm | 10 | piece  | 50.00         | 89.00  | <b>30.00</b>  |
| STAMP PAD INK, violet                             | 10 | bottle | <b>30.00</b>  | 39.00  | 42.00         |
| TAPE DISPENSER, table top                         | 2  | piece  | 110.00        | 175.00 | <b>85.00</b>  |
| TAPE, packaging, 2" (48mm)                        | 20 | roll   | 55.00         | 59.00  | <b>45.00</b>  |
| BROOM, soft, tambo                                | 5  | piece  | 100.00        | 120.00 | <b>65.00</b>  |
| CLEANER, toilet and urinal                        | 10 | bottle | <b>120.00</b> | 195.00 | 130.00        |
| CLEANSER, scouring powder 350g                    | 5  | canis. | <b>50.00</b>  | 78.00  | 65.00         |
| DISINFECTANT SPRAY, aerosol type 400g             | 50 | canis. | <b>410.00</b> | 475.00 | 495.00        |
| TRASHBAG, plastic, transparent                    | 25 | roll   | <b>85.00</b>  | 450.00 | 150.00        |
| TWINE, plastic, 1 kilo per roll                   | 12 | roll   | <b>80.00</b>  | 120.00 | 100.00        |

**WHEREAS**, upon evaluation of the prices indicated above, the following item/s will be awarded to the lowest calculated and responsive bidder that is within the approved budget per item, to wit:

| WINNING BIDDER                             | ITEM/S   | QTY. | UNIT   | UNIT PRICE | TOTAL            |
|--|--|------|--------|------------|------------------|
| <b>SANDEES PRINT &amp; COMPUTER CENTER</b> | DATA FILE BOX, made of chipboard with closed end | 10   | box    | 140.00     | 1,400.00         |
|  | FOLDER, with tab (Tagboard) legal size           | 22   | bundel | 520.00     | 11,440.00        |
|  | MAGAZINE FILE BOX, large, Mag filer              | 5    | piece  | 130.00     | 650.00           |
|  | PAPER CLIPS, vinyl-coated Jumbo, 33mm.           | 145  | box    | 12.00      | 1,740.00         |
|  | PAPER CLIPS, vinyl-coated Jumbo, 50mm.           | 85   | box    | 22.00      | 1,870.00         |
|  | RECORD BOOK, 300 leaves                          | 23   | book   | 70.00      | 1,610.00         |
|  | RECORD BOOK, 500 leaves                          | 63   | book   | 90.00      | 5,670.00         |
|  | RUBBER BAND, 70mm                                | 2    | box    | 140.00     | 280.00           |
|  | STAMP PAD INK, violet                            | 10   | bottle | 30.00      | 300.00           |
|  | CLEANER, toilet and urinal                       | 10   | bottle | 120.00     | 1,200.00         |
|  | CLEANSER, scouring powder 350g                   | 5    | canis. | 50.00      | 250.00           |
|  | DISINFECTANT SPRAY, aerosol type 400g            | 50   | canis. | 410.00     | 20,500.00        |
|  | TRASHBAG, plastic, transparent                   | 25   | roll   | 85.00      | 2,125.00         |
|  | TWINE, plastic, 1 kilo per roll                  | 12   | roll   | 80.00      | 960.00           |
|  | <b>GRAND TOTAL</b>                               |      |        |            | <b>49,995.00</b> |

|                             |   |    |       |          |           |
|-----------------------------|---|----|-------|----------|-----------|
| <b>COMPAÑERO COMMERCIAL</b> | BATTERY, dry cell, AAA, 1.5V, Alkaline        | 3  | pack  | 80.00    | 240.00    |
|                             | CALCULATOR, compact, 12 digits                | 3  | piece | 400.00   | 1,200.00  |
|                             | CLIP, backfold, all metal, clamping 25mm      | 4  | box   | 25.00    | 100.00    |
|                             | CLIP, backfold, all metal, clamping 32mm      | 4  | box   | 25.00    | 100.00    |
|                             | CLIP, backfold, all metal, clamping 50mm      | 4  | box   | 70.00    | 280.00    |
|                             | ENVELOPE, documentary, legal size             | 15 | box   | 1,000.00 | 15,000.00 |
|                             | ENVELOPE, expanding Kraftboard, legal size    | 5  | box   | 1,200.00 | 6,000.00  |
|                             | ENVELOPE, mailing white, legal size           | 15 | box   | 300.00   | 4,500.00  |
|                             | GLUE, all purpose, 200 grams (Paste redstone) | 30 | jar   | 45.00    | 1,350.00  |



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|  |   |    |                    |        |                  |
|--|---|----|--------------------|--------|------------------|
|  | MARKER PEN, for whiteboard, Black                   | 10 | piece              | 30.00  | 300.00           |
|  | MARKER PEN, permanent, felt tip, bullet type, Black | 25 | piece              | 30.00  | 750.00           |
|  | NOTE PAD, stick-on 50mm x 7633 (2x3 min.)           | 5  | pad                | 15.00  | 75.00            |
|  | PENCIL, lead with eraser                            | 15 | doz.               | 50.00  | 750.00           |
|  | PUNCHER, paper, heavy duty with 2-hole guide        | 10 | piece              | 150.00 | 1,500.00         |
|  | STAMP PAD, felt pad, bed dimensions: 60mm x 100mm   | 10 | piece              | 30.00  | 300.00           |
|  | TAPE DISPENSER, table top                           | 2  | piece              | 85.00  | 170.00           |
|  | TAPE, packaging, 2" (48mm)                          | 20 | roll               | 45.00  | 900.00           |
|  | BROOM, soft, tambo                                  | 5  | roll               | 65.00  | 325.00           |
|  |   |    | <b>GRAND TOTAL</b> |        | <b>33,840.00</b> |

**WHEREAS**, the winning bidder/s complied with the documentary requirements such as business permit, tax clearance and PhilGeps registration and DTI registration;


**NOW THEREFORE**, for and in consideration of the foregoing, WE, the members of the National Prosecution Service – Region XIII Bids and Awards Committee resolve, as it is hereby **RESOLVED**;

- a. To declare **SANDEES PRINT & COMPUTER CENTER AND COMPAÑERO COMMERCIAL** as the bidder/s with the lowest calculated and responsive bid for each specific item/s listed in the table above for the **PROCUREMENT AND DELIVERY OF VARIOUS OFFICE SUPPLIES FOR THE LAST QUARTER 2022** of the Regional Prosecution Office Caraga, **AND**;
- b. To recommend to John S. Magdaraog, Regional Prosecutor, Regional Prosecution Office Region XIII, the award of contract via **SHOPPING – REGULAR/ORDINARY OFFICE SUPPLIES & EQUIPMENT (SEC. 52.1.b)** to **SANDEES PRINT & COMPUTER CENTER AND COMPAÑERO COMMERCIAL** for each specific item/s listed in the table above for the **PROCUREMENT AND DELIVERY OF VARIOUS OFFICE SUPPLIES FOR THE LAST QUARTER 2022** of the Regional Prosecution Office Caraga;

**RESOLVED**, at the Regional Prosecution Office – Caraga this 20th day of October 2022, 3/F Rudy Tiu Bldg. VIII, J.C. Aquino Ave., Butuan City.

  
**AUGUSTUS SERAFIN D. AMADOR**  
City Prosecutor – OCP Bayugan City  
BAC Chairperson


  
**CLEMENTINO C. RABOR**  
Assistant Regional Prosecutor  
BAC Vice-Chairperson


  
**CRISTINA MAE QUINAGAN-CAÑEDO**  
Assistant Regional Prosecutor  
BAC Member



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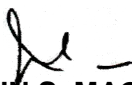
  
**LEILANIE A. CORVERA-EMPESO**  
Deputy City Prosecutor – Butuan City  
BAC Technical Representative

  
**GAUDENIS FELIX E. PLAZA**  
Deputy City Prosecutor – Cabadbaran City  
BAC End-User Representative

**PREPARED BY:**

  
**ALLAN M. ILAGAN**  
Asst. Regional Prosecutor  
Head, BAC Secretariat

**APPROVED:**

  
**JOHN S. MAGDARAOG**  
Regional Prosecutor  
Head of Procuring Entity