



Republic of the Philippines  
Department of Justice  
National Prosecution Service  
**OFFICE OF THE REGIONAL PROSECUTOR**  
Region VI, Iloilo Sports Complex  
Lapaz, Iloilo City



**REQUEST FOR PRICE QUOTATION**

The Department of Justice (DOJ), through the Bids and Awards Committee (BAC) of the National Prosecution Service-Region VI (NPS Region VI) is inviting interested parties to submit proposal/price quotation for the project:

Name of Project : Purchase of Various Office Supplies

Approved Budget for the Contract : P 929,766.92

Delivery Period : 30 calendar days

Contractors/Suppliers must submit their company profile showing their legal, technical and financial capability to undertake the abovementioned project:


| ACTIVITIES                        | SCHEDULE                       |
|-----------------------------------|--------------------------------|
| Issuance of Price Quotation forms | MAY 10, 2022 - MAY 12, 2022    |
| Submission of Price Quotation     | Before 2:00 p.m., MAY 10, 2022 |

Price Quotation forms and additional information may be obtained from BAC Secretariat office, Office of Regional Prosecutor, Region VI, Iloilo Sports Complex, Lapaz, Iloilo City

All proposal/price quotations to be submitted must be sealed in an envelope and addressed to the Chairman, Bids and Awards Committee. Office of the Regional Prosecutor, Region VI, Iloilo Sports Complex, Lapaz, Iloilo City.

The Department of Justice, National Prosecution Service-Region VI reserves the right to reject any or all proposals/price quotations, if there are defects therein, accepts the offer most advantageous to the government, and assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

*Cfr*  
MAY 12, 2022.

  
**KENNETH JOHN N. AMAMANGLON**  
Regional Prosecutor  
Head of Procuring Entity  
National Prosecution Service, Region VI

Republic of the Philippines  
Department of Justice  
**REGIONAL PROSECUTION OFFICE-REGION VI**  
*Iloilo City Sports Complex, La Paz, Iloilo City*

|  |                   |
|--|-------------------|
| <i>(Company)</i>                           | Validity Offer:   |
| <i>(Address)</i>                           | Delivery Period:  |
| <i>Telephone No. Fax No. Email Address</i> | Terms of Payment: |
| <i>Store Manager/Store Owner</i>           |                   |

**REQUEST FOR QUOTATION OF PRICES**

| QTY.  | UNIT   | DESCRIPTION                              | AMOUNT |
|-------|--------|--|--------|
| 500   | pc     | Ballpen, Black                           |        |
| 501   | pc     | Gel Pen 1.0                              |        |
| 600   | pc     | Sign Pen 5.0                             |        |
| 1000  | ream   | Book Paper, Sub 20, Long                 |        |
| 1000  | ream   | Book Paper, Sub 20, A4                   |        |
| 40    | box    | Clip Backfold, 25mm                      |        |
| 50    | box    | Clip Backfold, 50mm                      |        |
| 100   | ream   | Onion Skin, Long                         |        |
| 100   | ream   | Mimeo Paper, Whitewove, Long             |        |
| 300   | pc     | Correction Tape                          |        |
| 400   | box    | Pencil                                   |        |
| 10000 | pc     | Folder, Long (White)                     |        |
| 800   | pc     | Envelope, Documentary, Long              |        |
| 100   | box    | Mailing Envelope, white 80gsm            |        |
| 200   | bottle | Glue, Big                                |        |
| 30    | bottle | Paste                                    |        |
| 60    | pc     | Tape Dispenser #24mm                     |        |
| 500   | pc     | Permanent marker, Black (Broad & Fine)   |        |
| 200   | pc     | Marker, Flourescent, (highlighter-broad) |        |
| 200   | pc     | Marker, Flourescent, (highlighter-pen)   |        |
| 300   | pad    | Sticky notes (For Signature)             |        |
| 135   | box    | Non-smudge Carbon Paper, Long            |        |
| 200   | pc     | Record Books, 250 pages                  |        |
| 300   | pc     | Record Books, 300 pages                  |        |
| 500   | pc     | Record Books, 500 pages                  |        |
| 300   | roll   | Tape Transparent, 24mm                   |        |
| 300   | roll   | Tape Transparent, 48mm                   |        |
| 360   | box    | Bulldog Metal Clamp, 51mm                |        |
| 100   | box    | Rubber band Big (#18)                    |        |
| 30    | pc     | Dater                                    |        |
| 50    | pc     | Heavy duty Scissors                      |        |
| 60    | bottle | Stamping Ink                             |        |
| 50    | pc     | Stamping Pad                             |        |
| 300   | box    | Staple Wire #35                          |        |
| 50    | pc     | Stapler #35                              |        |
| 20    | pc     | Puncher (Heavy Duty)                     |        |
| 30    | pc     | Calculator 12-digit large LCD            |        |
| 300   | pc     | Yellow Pad                               |        |
| 200   | box    | Fastener                                 |        |
| 100   | box    | Paper Clip, Big                          |        |


|     |     |                         |  |
|-----|-----|-------------------------|--|
| 100 | box | Paper Clip, Small       |  |
| 180 | pc  | File Organizer          |  |
| 5   | pc  | Column Pad (3 Columns)  |  |
| 300 | pc  | Scotchtape              |  |
| 100 | box | Heavy Duty, Staple wire |  |

Note: All quotations will be submitted to the Office of the Regional Prosecutor, Region VI  
4th floor, 110110 Hall of Justice, 110110 City

**IMPORTANT CONDITIONS**

1. All quotations submitted to this office are considered of the items specified above the prices quoted hereon. In the event that the offer is accepted. Purchase Order for the items above mentioned will be sent to the dealer concerned. Advising them of such acceptance, the date of delivery of the said item and the availability of the funds needed for this purpose.
2. Goods, as defined in Republic Act No. 9184 and its implementing Rules and Regulations, delivered to this office are subject to inspection by the Auditor of the Commission on Audit or his duly authorized representative. Payment therefore will be effected only after the said inspection and acceptance of the item and subject to the usual audit requirements.
3. This office hereby reserves the right to reject any or all offers or accept such offer if it may consider most economical and advantageous to the government.

Very truly yours,

  
(Sgd.) **KENNETH JOHN N. AMAMANGLON**  
Regional Prosecutor  
ORP-Region VI