

Republic of the Philippines  
**Department of Justice**  
**Regional Prosecution Office**

Region XII  
3<sup>rd</sup> floor Prosecutors Building  
Hall of Justice Compound, General Santos Drive  
Koronadal City  
Telefax No. (083) 520-2641; Email: regionalprosecutionoffice12@gmail.com

**REQUEST FOR QUOTATION**

The Regional Prosecution Office XII (RPO XII), through the Bids and Awards Committee (BAC) is inviting interested parties to submit proposal/price quotation for the following project:

Name of Project : Supply and Delivery of COVID-19 Related Items  
for National Prosecution Office XII  
Location : Hall of Justice Compound, General Santos Drive  
Koronadal City  
Approved Budget : PhP 11,856.00  
for the Contract  
Delivery Period : Fifteen (15) calendar days

The complete schedule of activities is listed as follows:

| <b>ACTIVITIES</b>                      | <b>SCHEDULE</b>                |
|--|--------------------------------|
| Issuance of Price Quotation/Form       | October 26, 2022               |
| Submission of Proposal/Price Quotation | November 02, 2022 at 9:00 a.m. |
| Opening of Proposal/Price Quotation    | November 02, 2022 at 9:30 a.m. |

Please quote your lowest price on the item/s listed below, subject to the General Conditions indicated therein and submit your quotation duly signed by your representative to the BAC Secretariat in-charge of RFQ or through the authorized canvasser of this Department not later than **November 02, 2022**.

The office reserves the right to reject any or all proposals/price quotations, if there are defects therein, accepts the offer most advantageous to the government, and assumes no responsibility whatsoever to compensate or indemnify suppliers for any expenses incurred in the preparation.

  
**WALLAD ABDANI J. PADATE**  
Assistant Regional Prosecutor  
Chairperson, Bids and Awards Committee

| ITEM NO. | QUANTITY | UNIT    | ARTICLE/MERCHANDISE/SPECIFICATION                  | ABC (PESOS) | UNIT PRICE |
|----------|----------|---------|--|-------------|------------|
| 1        | 70       | bottles | Alcohol, ethyl, 70% solution , 500mL               | 7,000.00    |            |
| 2        | 80       | bottles | Alcohol, ethyl, 70% solution , 60mL                | 2,400.00    |            |
| 3        | 600      | pcs     | Disposable surgical face mask                      | 1,500.00    |            |
| 4        | 4        | bottles | Cleaner, Toilet bowl and urinal, 900 mL-1000mL cap | 166.40      |            |
| 5        | 10       | bottles | Handsoap, liquid, 500 mL                           | 750.00      |            |
| 6        | 2        | pack    | Ziplock, large                                     | 40.00       |            |

**BILLING ARRANGEMENT:**

Payments will be settled via **(LDDAP – ADA) SEND BILL** through the Financial Service, Department of Justice, Manila.

**General Conditions:**

1. All entries must be legibly written;
2. Suppliers must indicate only one quote per item, multiple quotations are grounds for disqualification from participating in the procurement at hand;
3. Quoted prices must be inclusive of taxes and other charges of fees and shall not exceed the Approved Budget for the Contract (ABC);
4. Bidders must indicate warranties, and other terms and condition when applicable.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices above and bind ourselves to deliver the above articles/merchandise within FIFTEEN (15) calendar days from the receipt of your Approved Purchase Order.

**Canvassed by:**

---

**Supplier:**

---



---

Taxpayer Identification No.

---

Name and Signature

---

Contact No.

---

PHILGEPS Registration No.