

Republic of the Philippines
Department of Justice
Regional Prosecution Office

Region XII
3rd floor Prosecutors Building
Hall of Justice Compound, General Santos Drive
Koronadal City
Telefax No. (083) 520-2641; Email: regionalprosecutionoffice12@gmail.com

REQUEST FOR QUOTATION

The Regional Prosecution Office XII (RPO XII), through the Bids and Awards Committee (BAC) is inviting interested parties to submit proposal/price quotation for the following project:

Name of Project : Supply and Delivery of Various Consumable for
Printer for National Prosecution Office XII
Location : Hall of Justice Compound, General Santos Drive
Koronadal City
Approved Budget : PhP 242,990.18
for the Contract
Delivery Period : Fourteen (14) working days

The complete schedule of activities is listed as follows:

ACTIVITIES	SCHEDULE
Issuance of Price Quotation/Form	March 25, 2022
Submission of Proposal/Price Quotation	March 31, 2022 at 9:00 a.m.
Opening of Proposal/Price Quotation	March 31, 2022 at 1:00 p.m.

Please quote your lowest price on the item/s listed below, subject to the General Conditions indicated therein and submit your quotation duly signed by your representative to the BAC Secretariat in-charge of RFQ or through the authorized canvasser of this Department not later than **March 31, 2022**.

The office reserves the right to reject any or all proposals/price quotations, if there are defects therein, accepts the offer most advantageous to the government, and assumes no responsibility whatsoever to compensate or indemnify suppliers for any expenses incurred in the preparation.

WALLAD ABDANI J. PADATE
Assistant Regional Prosecutor
Chairperson, Bids and Awards Committee

ITEM NO.	QUANTITY	UNIT	ARTICLE/MERCHANDISE/SPECIFICATION	ABC (PESOS)	UNIT PRICE
1	250	bottles	Ink cart, Epson T6641, Black	87,500.00	
2	44	bottles	Ink cart, Epson T6642, Cyan	15,400.00	
3	44	bottles	Ink cart, Epson T6643, Magenta	15,400.00	
4	44	bottles	Ink cart, Epson T6644, Yellow	15,400.00	
5	160	bottles	Ink cart, Epson 003, Black	56,000.00	
6	40	bottles	Ink cart, Epson 003, Cyan	14,000.00	
7	40	bottles	Ink cart, Epson 003, Magenta	14,000.00	
8	40	bottles	Ink cart, Epson 003, Yellow	14,000.00	
9	5	pack	Photo paper, a4 size, 210 gsm, 10s, glossy	750.00	

BILLING ARRANGEMENT:

Payments will be settled via **(LDDAP – ADA) SEND BILL** through the Financial Service, Department of Justice, Manila.

General Conditions:

1. All entries must be legibly written;
2. Suppliers must indicate only one quote per item, multiple quotations are grounds for disqualification from participating in the procurement at hand;
3. Quoted prices must be inclusive of taxes and other charges of fees and shall not exceed the Approved Budget for the Contract (ABC);
4. Bidders must indicate warranties, and other terms and condition when applicable.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices above and bind ourselves to deliver the above articles/merchandise within FOURTEEN (14) working days from the receipt of your Approved Purchase Order.

Canvassed by:

Supplier:

Taxpayer Identification No.

Name and Signature

Contact No.

PHILGEPS Registration No.