



Republic of the Philippines
DEPARTMENT OF JUSTICE
NATIONAL PROSECUTION SERVICE
Regional Office No. 02
No. 5 Dalan Na Angicacua, Regional Government Center,
Carig Sur, Tuguegarao City, Cagayan

Annex 'A'

PRICE QUOTATION FORM

Date: _____

RODOLFO M. BANATAO, JR.

BAC Chairperson
DOJ-NPS Region 2 Bids and Awards Committee
Dalan Na Angicacua, Regional Government Center,
Carig Sur, Tuguegarao City, Cagayan

Sir:

After having carefully read the terms and conditions in the Request for Quotation for the Project: **Supply and Delivery of Office Supplies**, hereunder is our proposal/price quotations for the following item/s:

Quantity	Unit	Articles/Supplies Description	Unit Price	Total Price
10	pack	CARTOLINA, assorted colors		
95	piece	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves		
36	pack	BATTERY, dry cell, AA, 2 pieces per blister pack		
75	jar	GLUE, all urpose, gross weight: 200 grams min		
70	box	STAPLE WIRE, STANDARD, (26/6)		
35	roll	TAPE, PACKAGING, width: 48mm (±1mm)		
2	roll	TAPE, TRANSPARENT, width: 24mm (±1mm)		
25	roll	TAPE, TRANSPARENT, width: 48mm (±1mm)		
50	piece	DATA FILE BOX, made of chipboard, with closed ends		
5	box	ENVELOPE, DOCUMENTARY, for legal size document		
95	piece	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min		
70	box	ENVELOPE, mailing, white, 70gsm		
125	box	FASTENER, METAL, 70mm between prongs		
40	pack	FOLDER, TAGBOARD, for legal size documents		
15	piece	MARKER, whiteboard, black, felt tip, bullet type		
15	piece	MARKER, PERMANENT, bullet type, black		
50	box	PAPER CLIP, vinyl/plastic coat, length: 32mm min		
50	box	PAPER CLIP, vinyl/plastic coat, length: 50mm min		
50	piece	STAMP PAD, FELT, bed dimension: 60mm x 10mm min		
10	pair	SCISSORS, symmetrical, blade legth: 65 mm min		
300	piece	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip		
300	piece	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip		
14050	piece	Surgical Mask, 3 ply		
281	bottle	Alcohol, Ethyl, 68%-72%, 500ml		
450	piece	Ballpen (Ordinary), Black		

20	pad	PAD PAPER, yellow, ruled		
110	bottle	INK CART, EPSON C13T6664100 (T6641), Black		
		Nothing Follows		
TOTAL				

NOTE:

1. Offers/quotations from sellers who have sales outlets/offices/representatives in Region 02 are preferred to ensure proper after sales service.
2. Quotations shall be considered as one (1) lot.
3. The items purchased should be delivered at the Office of the Regional Prosecutor Region 02 at Dalan Na Angicacua, Regional Government Center, Carig Sur, Tuguegarao City, Cagayan within fifteen (15) calendar days from the receipt of Purchase Order.
4. The purchase price shall be paid directly to the supplier by Department of Justice - Manila on a "send-bill" basis (payment shall be made after the delivery of items and purchase documents are submitted to the DOJ and approved for payment)
5. Proposals submitted after the deadline on November 16, 2022 at exactly 10:00 o'clock in the morning shall NOT be considered.

(Amount of Bids in Words) _____

The above-quoted prices are inclusive of all costs and applicable taxes

Very truly yours,

Name and Signature of the Bidder
or Authorized Representative

Name of Company/Business

Address

Contact No. and E-mail Address

