

PURCHASE ORDER

Department of Justice

Agency

Supplier: **NEW SILAHIS OFFICE SUPPLIES TRADING** P. O. No.: 2022-11-031
 Address: **110 Peñaranda St., Legazpi City** Date: 11/14/2022
 TIN : 413-094-471-000 Mode of Procurement: Neg. Proc. (Sec. 53.9)
 Contact No. 742-1232

Intendemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **RPO V, Hall of Justice, Rawis, Legazpi City** Delivery Term: **20 CD**
 Date of Delivery: **December 4, 2022** Payment Term: **N/30**

Stock No.	Unit	DESCRIPTION	Quantity	Unit Cost	AMOUNT
	unit	Paper Shredder, cross cut paper, CD and Credit Card, Shredding Capacity, 1 CD, 1 DVD or 6 sheets of paper per pass, shred size: 4x39mm feed opening 220mm waste container capacity 14L, Paper sensing mode: Auto operationg modes: Auto/Off Reverse input power 220-240V	1	12,450.00	12,450.00

Twelve Thousand Four Hundred Fifty Pesos 12,450.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Flor Barrios
Flor Barrios

Signature over Printed Name of Supplier
 11/14/21

Date

Very truly yours,

Mary Mayb. De Leoz
MARY MAYB. DE LEOZ

Signature over Printed Name of Authorized Official
 Regional Prosecutor

Designation

Fund Cluster:

Funds Available:

ORS/BURS No.:

Date of the ORS/BURS:

Amount:

Signature over Printed Name of Chief Accountant/Chief Accountant/Head of Accounting Division/Unit