



**PURCHASE ORDER**  
**DEPARTMENT OF JUSTICE**  
**REGIONAL PROSECUTION OFFICE REGION-XIII CARAGA**  
**Entity Name**



Supplier : <b>STERNITY INC.</b>	P.O. No. : <b>2022-06-015</b>
Address : <b>BUTUAN CITY</b>	Date : <b>June 08, 2022</b>
TIN :	Mode of Procurement : <b>Shopping (Sec. 52.1.b)</b>

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	Regional Prosecution Office - Caraga, Butuan City	Delivery Term : <b>1-30 DAYS</b>
Date of Delivery :		Payment Term : <b>30 DAYS SEND BILL</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	Box	Envelope, documentary, legal size	20	507.00	10,140.00
	Box	Envelope, expanding, Kraftboard, legal	6	630.00	3,780.00
	Piece	Magazine file box, large MagFiler	10	220.00	2,200.00
	Ream	Paper, Multicopy 210x290 70gsm (A4)	125	165.00	20,625.00
	Ream	Paper, Multicopy 216x330 70gsm (Legal)	700	195.00	136,500.00
		xxxxxxxxnothing followsxxxxxxxxxxxxxxxxxxxx			

(Total Amount in Words)	One Hundred Seventy-Three Thousand Two Hundred Forty-Five pesos.	<b>TOTAL</b>	<b>₱173,245.00</b>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

\_\_\_\_\_  
 Signature over Printed Name of Supplier  
 \_\_\_\_\_  
 Date **06-17-2022**

Very truly yours,

**JOHN S. MAGDARAOG**  
 \_\_\_\_\_  
 Signature over Printed Name of Authorized  
 Regional Prosecutor  
 \_\_\_\_\_  
 Designation

Fund Cluster : \_\_\_\_\_

Funds Available : \_\_\_\_\_

\_\_\_\_\_  
 Signature over Printed Name of Chief Accountant/Head of  
 Accounting Division/Unit

ORS/BURS No. : \_\_\_\_\_

Date of the ORS/BURS: \_\_\_\_\_

Amount : \_\_\_\_\_

National Government Sector

**RECEIVED**

CLUSTER \_\_\_\_\_

DATE 6/17/2022

TIME 2:10 PM

BY Law