



Republic of the Philippines  
 Department of Justice  
 NATIONAL PROSECUTION VIII  
**REGIONAL PROSECUTION OFFICE VIII**  
 Bulwagan ng Katarungan, Tacloban City



**RECEIVED**

Date: 10/24/2022

Time: 12:30 noon

Signature: [Signature]

**PURCHASE ORDER**

Supplier : <b>COPYLANDIA OFFICE SYSTEMS CORPORATION</b>	P.O. No. : <b>(01)-2022-10-013</b>
Address : G/F RR Apostol Arcade, P. Zamora Cor, Sto. Niño St., Tacloban City	Date : October 24, 2022
TIN : 002-332-000-010	Mode of Procurement : DIRECT CONTRACTING

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Office of the City Prosecutor – Ormoc City, Justice Hall, Ormoc City	Delivery Term : UNIT RELEASED UPON ISSUANCE OF BILLING STATEMENT.
Date of Delivery : Within (15) calendar days from receipt hereof.	

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	piece	Drum Unit for Develop Ineo 287 (Digital Multifunction Copier)	1	9,500.00	9,500.00
	piece	Image Transfer Ruler Kit for Develop Ineo 287 (Digital Multifunction Copier)	1	6,140.00	6,140.00
					15,640.00

**(Total Amount in Words)** FIFTEEN THOUSAND SIX HUNDRED FORTY PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

\_\_\_\_\_  
 NICOLE B. MINA  
 Signature over Printed Name of Supplier  
  
10/24/2022  
 \_\_\_\_\_  
 Date

Very truly yours,  
  
  
**IRWIN A. MARAYA**  
 Regional Prosecutor

Fund Cluster : _____	ORS/BURS No. : _____
Funds Available : _____	Date of the ORS/BURS: _____
_____	Amount : _____
Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit	