



Republic of the Philippines  
Department of Justice  
NATIONAL PROSECUTION SERVICE  
**REGIONAL PROSECUTION OFFICE VIII**  
Bulwagan ng Katarungan, Tacloban City  
Tel. No. (053) 832-2988



**RECEIVED**

Date: 11-14-22  
Time: 11:30 am  
Signature: [Signature]

November 14, 2022

**Hanz Graphics and Digital Imaging Center**  
Tacloban City

Sir/Madame:

**NOTICE TO PROCEED**

This is to inform you that the contract for the procurement of 12" and 7" Acrylic Plaque with citation of this office has been approved in the amount of Eight Thousand Pesos (P8,000.00).

Accordingly, you are hereby directed to deliver the said items to Regional Prosecution Office VIII – Bulwagan ng Katarungan, Magsaysay Blvd., Tacloban City, in accordance with the terms and conditions as stipulated in the request for quotation and purchase order, within thirty (30) calendar days from receipt hereof.

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

  
**IRWIN A. MARAYA**  
Regional Prosecutor

Conformee:

  
Delore

6- [Signature]

**Hanz Graphics and Digital Imaging Center**  
Tacloban City

Date: 11-14-22