



Republika ng Pilipinas  
**KAGAWARAN NG KATARUNGAN**  
*Department of Justice*  
*Manila*

**NOTICE TO PROCEED**

**Mr. ROBERT JAMES P. GUANZON**

*Owner*

**GL 10 CONSUMER GOODS TRADING**

L21 B61 Margie Moran Street

BF Resort Village, Talon Dos

Las Piñas City

Dear **Mr. Guanzon**:

The attached Purchase Order No. 2022-11-108 dated 24 November 2022 in the amount of **Two Hundred Twenty-Five Thousand Pesos (P225,000.00)** for the **fabrication and delivery of five hundred (500) pieces of document keeper box** having been approved, notice is hereby given to **GL 10 Consumer Goods Trading** to proceed with the delivery of goods in accordance with the terms and conditions provided in the said Purchase Order and the schedule requirement herein specified:

ITEM NO.	DESCRIPTION	QUANTITY/UNIT	DELIVERY PERIOD
1	Document Keeper Box	500 pieces	Thirty (30) calendar days upon receipt of Notice to Proceed

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Procurement Management Division.

Very truly yours,

**JESSE H.T. ANDRES**

*Undersecretary*

*Head of the Procuring Entity*

As per DO No. 292 dated 01 July 2022

**Conforme:**

Printed name and signature of the representative