



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

NOTICE TO PROCEED

Mr. CARLOS A. BATHAN
Director IV
NATIONAL PRINTING OFFICE
EDSA corner NIA North Road
Diliman, Quezon City

Dear **Director Bathan**:

The attached Purchase Order No. 2022-09-081 dated 19 September 2022 in the amount of **Four Hundred Ninety-Nine Thousand Eight Hundred Pesos (P499,800.00)** for the **printing of Personalized Accountable Form No. 51 (Official Receipt)** having been approved, notice is hereby given to **National Printing Office** to proceed with the delivery of goods in accordance with the terms and conditions provided in the said Purchase Order and the schedule requirement herein specified:

| ITEM NO. | DESCRIPTION | QUANTITY/ UNIT | DELIVERY PERIOD |
|----------|---|----------------|--|
| 1 | PERSONALIZED ACCOUNTABLE FORM NO. 51 (OFFICIAL RECEIPT) Board of Claims (VCF) | 1,666 pads | Sixty (60) calendar days upon receipt of Notice to Proceed |

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Procurement Management Division

Very truly yours,

JESSE H.T. ANDRES

Undersecretary

Head of the Procuring Entity

As per DO No. 292 dated 01 July 2022

Conforme:

CARLOS A. BATHAN
DIRECTOR IV

218 SEP 2022

Printed name and signature of the representative