



Republic of the Philippines
DEPARTMENT OF JUSTICE
Regional Prosecution Office XI
2nd Floor Room 205 Hall of Justice
Candelaria Ave., Ecoland, Davao City
Telephone No. (082) 2978947; Telefax No. (082) 2976149
E-mail Address: orp11@dej.gov.ph



NOTICE TO PROCEED

23 November 2022

The MANAGER

Need Ink Sales & Services
Door 2, Tan Building, Dacudao Avenue
Davao City


Dear Sir/Madam:

In connection with the procurement of Samsung Pro-Express 4070R toners, with a contract amount of **Forty Thousand Eight Hundred Pesos (P 40,800.00)**.

You are hereby directed to deliver said Samsung Pro-Express 4070R toners, complete specification listed in the attached P.O. No. PO-2022-TONER-SEM2-01 dated 23 November 2022, within fifteen (15) working days upon receipt of this Notice to Proceed, to the Regional Prosecution Office XI, Room 205, 2nd Floor, Hall of Justice, Building, Candelaria Avenue, Ecoland, Davao City.

Please acknowledge receipt hereof by returning the duly signed copy of this notice within three (3) days.

Very truly yours,


JANET GRACE B. DALISAY-FABRERO
Regional Prosecutor
Head of the Procuring Entity

Conformed: Need Ink Sales & Services

Received by: VARLAS AMONTE

Date: 11/23/22