



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

NOTICE TO PROCEED

Mr. PERCIVAL DATU
Corporate Secretary
VJ GRAPHIC ARTS, INC.
Unit 12NO, Future Point Plaza 2
Mother Ignacia Avenue
Quezon City

Dear **Mr. Datu**:

The attached Purchase Order No. 2022-10-091 dated 11 October 2022 in the amount of **Two Hundred Ninety-Seven Thousand Five Hundred Pesos (P297,500.00)** for the **printing and delivery of seven hundred (700) reams of full color paper with Department of Justice letterhead** having been approved, notice is hereby given to **VJ Graphic Arts, Inc.** to proceed with the delivery of goods in accordance with the terms and conditions provided in the said Purchase Order and the schedule requirement herein specified:

ITEM NO.	DESCRIPTION	QUANTITY/UNIT	DELIVERY PERIOD
1	Letterhead with DOJ Logo (full color)	700 reams	Forty-Five (45) calendar days upon receipt of Notice to Proceed


Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Procurement Management Division.

Very truly yours,


NICHOLAS FELIX L. TY
Undersecretary

Head of the Procuring Entity
As per DO No. 517 dated 30 Sept. 2022

Conforme:

 10/24/22
MARK ANTHONY UNTALAN
Printed name and signature of the representative