



Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

NOTICE TO PROCEED

Ms. MARIA LYNN N. TOBIAS-LANTIN
Owner/General Manager
SEMM INTERNATIONAL ENTERPRISES
218 A. Mabini Street
Poblacion 1, Nagcarlan
Laguna

Dear **Ms. Tobias-Lantin**:

The attached Purchase Order No. 2022-11-104 dated 8 November 2022 in the amount of **Four Hundred Seventy Thousand Pesos (P470,000.00)** for the **supply and delivery of COVID-19 response items** having been approved, notice is hereby given to **Semm International Enterprises** to proceed with the delivery of goods in accordance with the terms and conditions provided in the said Purchase Order and the schedule requirement herein specified:

ITEM NO.	DESCRIPTION	QUANTITY/UNIT	DELIVERY PERIOD
1	Surgitech Disposable Face Mask	2,900 boxes	Thirty (30) calendar days upon receipt of Notice to Proceed
2	Cleene 70% Ethyl Alcohol	400 bottles	Thirty (30) calendar days upon receipt of Notice to Proceed
3	Krest 5-in-1 Disinfectant Spray (Fresh Linen)	600 cans	Thirty (30) calendar days upon receipt of Notice to Proceed

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Procurement Management Division.

Very truly yours,

JESSE H.T. ANDRES
Undersecretary
Head of the Procuring Entity
As per DO No. 292 dated 01 July 2022

Conforme:

Printed name and signature of the representative