



Republic of the Philippines
DEPARTMENT OF JUSTICE
Regional Prosecution Office XI
2nd Floor Room 205 Hall of Justice
Candelaria Ave., Ecoland, Davao City
Telephone No. (082) 2978947; Telefax No. (082) 2976149
E-mail Address: orp11@doj.gov.ph



NOTICE TO PROCEED

23 November 2022

The MANAGER

GH Office Depot
Monteverde Street, Davao City


Dear Sir/Madam:


In connection with the procurement of common use office supplies, with a contract amount of **Sixteen Thousand Nine Hundred Ninety-Two Pesos (₱ 16,992.00)**.

You are hereby directed to deliver said office supplies, complete specification listed in the attached **Purchase Order No. PO-2022-CUS-SEM2-01** dated 23 November 2022, within fifteen (15) working days upon receipt of this Notice to Proceed, to the Regional Prosecution Office XI, Room 205, 2nd Floor, Hall of Justice, Building, Candelaria Avenue, Ecoland, Davao City.

Please acknowledge receipt hereof by returning the duly signed copy of this notice within three (3) days.

Very truly yours,


JANET GRACE B. DALISAY-FABRERO
Regional Prosecutor
Head of the Procuring Entity

Conformed: GH Office Depot


Received by: _____

Date: _____