



BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 2022-CUS-SEM2-01

RECOMMENDING AWARD OF CONTACT FOR THE PROCUREMENT OF COMMON-USE SUPPLIES NOT AVAILABLE IN THE PROCUREMENT SERVICE THROUGH SECTION 52.1b (SHOPPING – Ordinary/Regular Office Supplies and Equipment) OF THE 2016 REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT (RA) NO. 9184

WHEREAS, included in the **CY-2022 Annual Procurement Plan of DOJ-NPS Regional Office No. 11** is the procurement of Common-Use Supplies not available in the Procurement Service Depot – Dept. of Budget and Management XI, with a **Total Approved Budget for the Contract of Three Hundred Thirty-Eight Thousand Four Hundred One and 83/100 pesos (P 338,401.83)**;

CY-2022 APP of DOJ-NPS Regional Office XI of items listed in the PS-DBM price catalogue

	Particulars	ABC (P)
1	Various Common-use Supplies and Equipment	699,374.98

WHEREAS, common-use supplies and equipment (CSE) may be procured from other sources in case of their unavailability from the Procurement Service (PS) Stores pursuant to Section 52.1b (Shopping – Ordinary/Regular Office Supplies and Equipment) of the 2016 Revised IRR of RA No. 9184;

WHEREAS, on 04 November to 11 November 2022, the BAC, thru its Secretariat, initiated the procurement of CSE that are not available and/or are not listed in the electronic catalogue of the PS Depot XI, by sending Request for Quotation (RFQ) No. RFQ-2022-CUS-SEM2-01 to at least three (3) prospective suppliers;

WHEREAS, in compliance with Section 54.2 of the Revised IRR of RA No. 9184, the RFQ was posted in the Philippine Government Electronic Procurement System (PhilGEPS) on 04 November 2022 with Reference No. 9182981, DOJ website, Social Media account of DOJ-RPO XI (Facebook) and at a conspicuous place in the premises of the Procuring Entity concerned;

WHEREAS, prospective suppliers shall have the option of submitting a proposal on any or all items and evaluation and contract award will be undertaken on a per item basis;

WHEREAS, on different dates prior to the deadline of submission of price quotations, quotations from the aforementioned suppliers were obtained by the BAC Secretariat, attested by accomplished RFQ;

1. GH Office Depot;
2. ECV Office Supplies Warehouse, Inc.;
3. Starbright Office Depot;
4. VS Tay, Inc.;
5. G7 Educational Supplies Trading; and
6. Prince Educational Supply.

WHEREAS, one item listed is available at the Procurement Service Depot XI; hence, the same shall not be procured thereat and shall be excluded from this procurement;

WHEREAS, an abstract of canvass was prepared, and upon careful evaluation and deliberation by the BAC of the submitted price quotations, found the offers of GH Office Depot, ECV Office Supplies Warehouse, Inc., Starbright Office Depot, VS Tay, Inc., G7 Educational

Supplies Trading and Prince Educational Supply to be compliant with the specifications and the details of the duly accomplished RFQ together with the eligibility requirements and are declared as the Lowest Calculated and Responsive Bids, detailed as follows:

1. **GH Office Depot** - item no. – 18:

with a contract amount of Sixteen Thousand Nine Hundred Ninety-Two and 10/100 Pesos (**P 16,992.00**);

2. **ECV Office Supplies** - item nos. – 7, 11, 21, 23, 46, 47, 53 & 54:

with a contract amount of Fourteen Thousand Five Hundred Twenty Pesos (**P 14,520.00**);

3. **Starbright Office Depot** - item nos. – 4, 9, 10, 22, 32, 36, 37 & 44:

with contract amount of Seventy-Eight Thousand Eight Hundred and Twenty-Three Pesos (**P 78,823.00**);

4. **VS Tay, Incorporated** - item nos. – 3, 8, 12, 14, 17, 40, 41, 42 & 43:

with contract amount of Twenty-Two Thousand Nine Hundred Twelve and 40/100 Pesos (**P 22,912.40**);

5. **G7 Educational Supplies** - item nos. – 1, 20, 31 & 35:

with a contract amount of Sixty-Six Thousand Two Hundred Forty-Seven Pesos (**P 66,247.00**);

6. **Prince Educational Supply** - item nos. – 2, 6, 13, 15, 19, 24, 25, 26, 27, 28, 29, 30, 33, 38, 39, 45, 49, 50, 51 & 52:

with a contract amount of Twenty-Three Thousand Nine Hundred Thirty and 80/100 Pesos (**P 23,930.80**);

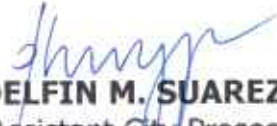
WHEREAS, Section 12 of RA No. 9184 mandates that the BAC shall recommend the award of contract to the HOPE or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, We, the members of the RPO XI BAC, **HEREBY RESOLVED** to recommend for the approval of the HOPE that the contract for the procurement of the subject common use office supplies not available and/or not listed in the electronic catalogue of the PS-Depot XI be awarded item by item to the supplier/source with the lowest bid as presented above.

This resolution is **passed** this **22nd day of November 2022** at the Regional Prosecution Office XI, 2nd Floor, Hall of Justice Building, Candelaria Avenue, Ecoland, Davao City.

BIDS AND AWARDS COMMITTEE


RIZZA MAE H. SAM
Assistant City Prosecutor
Member



DELFIN M. SUAREZ, JR.
Assistant City Prosecutor
Member


GLADYS JOY B. ALMAZAN-DE LEON
Assistant Regional Prosecutor
Member

MARINESS L. LEDESMA-CIUDADANO
Assistant Regional Prosecutor
Vice-Chairperson


ROBERT MICHAEL N. RAZON
Sr. Assistant Regional Prosecutor
Chairperson

APPROVED:


JANET GRACE B. DALISAY-FABRERO
Regional Prosecutor
Head of the Procuring Entity

Witness:


Franco M. Fernandez
Administrative Officer V
Secretariat-Head