

# REQUEST FOR QUOTATION



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF JUSTICE  
**NATIONAL PROSECUTION SERVICE**  
**OFFICE OF THE REGIONAL PROSECUTOR**  
**REGION III**



Date: November 25, 2022

RFQ No. : 2022-11-0009

Company Name : \_\_\_\_\_  
Address : \_\_\_\_\_  
Philgeps Registration Number : \_\_\_\_\_

Please quote your lowest price on the items / listed below, inclusive of tax, stating the shortest time of delivery and submit your quotations duly signed by your representative not later than December 5, 2022 (Monday), 9:00 a.m.

  
**JOCELYN C. SAN PEDRO-MAAT**

Sr. Assistant Regional Prosecutor &  
Chairperson, BAC NPS Region III

**General Conditions:**

1. All entries must be legibly written.
2. Delivery period within \_\_\_\_\_ calendar days.
3. Warranty shall be for a period of six (6) months from date of acceptance;
4. Price validity shall be a period of thirty (30) calendar days.
5. All bids shall be considered as fixed prices and not subject to price escalation during purchase order/contract implementation;
6. A penalty of one-tenth of one percent (0.001) of the total cost of the undelivered items shall be imposed for every day of delay. The liquidated damages will be imposed until such items/goods are finally delivered and accepted by ORP-Region III.
7. In lieu for the warranty security, the amount equivalent to one percent (1%) of the total contract price may be deducted as retention money;
8. PhilGeps Registration Number or Philgeps Platinum Certificate, Valid Mayor's Permit and Business Income Tax Return should be attached upon submission of the duly accomplished RFQ.
9. Door to door delivery.

Item No.	Unit	Items and Description	Quantity	Unit Price	Total Amount
1	sets	Ink, 1 set with four (4) colors, EPSON L120	50		
2	sets	Ink, 1 set with four (4) colors, EPSON L485	50		
3	bottles	Ink, computer printer, black, Epson L120	175		
4	bottles	Ink, computer printer, black, Epson L485	175		
5	boxes	Ribbon Cartridge, Epson C13S015516 (#8750), Black	50		
6	boxes	High Capacity Toner Epson Aculaser M1400 (0650)	6		
7	box	Toner - Samsung Printer ProXpress M3820ND	1		

After having carefully read and accepted your General Conditions, I / We quote you on the item at prices noted above.

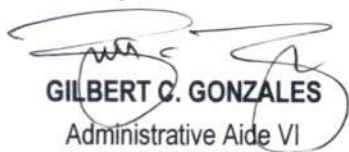
\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Tel. No. / Cellphone No.

\_\_\_\_\_  
TIN No. of Establishment

\_\_\_\_\_  
Date

Canvassed by:

  
**GILBERT C. GONZALES**

Administrative Aide VI

Authorized Canvasser