

# REQUEST FOR QUOTATION



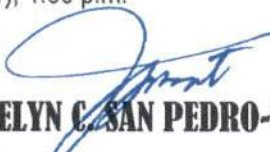
REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF JUSTICE  
NATIONAL PROSECUTION SERVICE  
**OFFICE OF THE REGIONAL PROSECUTOR  
REGION III**



Date: May 05, 2022  
RFQ No. : 2022-05-0006

Company Name : \_\_\_\_\_  
Address : \_\_\_\_\_  
Philgeps Registration Number : \_\_\_\_\_

Please quote your lowest price on the items / listed below, inclusive of tax, stating the shortest time of delivery and submit your quotations duly signed by your representative not later than May 16, 2022 (Monday), 1:00 p.m.

  
**JOCELYN C. SAN PEDRO-MAAT**  
Sr. Assistant Regional Prosecutor &  
Chairperson, BAC NPS Region III


### General Conditions:

1. All entries must be legibly written.
2. Delivery period within \_\_\_\_\_ calendar days.
3. Warranty shall be for a period of six (6) months from date of acceptance;
4. Price validity shall be a period of thirty (30) calendar days.
5. All bids shall be considered as fixed prices and not subject to price escalation during purchase order/contract implementation;
6. A penalty of one-tenth of one percent (0.001) of the total cost of the undelivered items shall be imposed for every day of delay. The liquidated damages will be imposed until such items/goods are finally delivered and accepted by ORP-Region III.
7. In lieu for the warranty security, the amount equivalent to one percent (1%) of the total contract price may be deducted as retention money;
8. PhilGeps Registration Number or Philgeps Platinum Certificate, Valid Mayor's Permit and Income/Business Tax Return should be attached upon submission of the duly accomplished RFQ.
9. Door to door delivery.

Item No.	Unit	Items and Description	Quantity	Unit Price	Total Amount
1	boxes	Drum - MK 460 - Kyocera Taskalfa 2200	2		
2	packs	Toner - TK 4109 Kyocera Taskalfa 2200	8		
3	pack	Toner, MX-237FT/or MX-238FT, Sharp Copier 6031N	1		
4	packs	Toner, TK-7109, Kyocera Taskalfa 3010i	10		
		- nothing follows -			

After having carefully read and accepted your General Conditions, I / We quote you on the item at prices noted above.

Canvassed by:

  
**GILBERT C. GONZALES**  
Administrative Aide VI  
Authorized Canvasser

Printed Name / Signature

Tel. No. / Cellphone No.

TIN No. of Establishment

Date