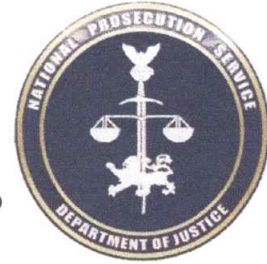




Republic of the Philippines  
**DEPARTMENT OF JUSTICE**  
**Regional Prosecution Office XI**  
2<sup>nd</sup> Floor Room 205 Hall of Justice  
Candelaria Ave., Ecoland, Davao City  
Telephone No. (082) 2978947; Telefax No. (082) 2976149  
E-mail Address: [orp11@doj.gov.ph](mailto:orp11@doj.gov.ph)



## NOTICE TO PROCEED

**13 May 2022**

**The MANAGER**

PHILCOPY CORPORATION  
#6 Surveyor Street, Doña Vicenta Village  
Bajada, Davao City

Dear Sir/Madam:

Pursuant to **RPOXI-BAC Resolution No. 2022-TONER-SEM1-01** dated 04 May 2022, your company is awarded with a contract for the procurement of copier toner with a contract amount of **Eight Thousand Five Hundred Pesos (P 8,500.00)**.

In view thereof, you are required to deliver the said toner, complete specification is listed in the attached **Purchase Order No. 2022-TONER-SEM1-02** dated 11 May 2022, within ten working (10) days upon receipt of this notice, to the Regional Prosecution Office XI, Room 205, 2<sup>nd</sup> Floor, Hall of Justice, Building, Candelaria Avenue, Ecoland, Davao City.

Very truly yours,

  
**JANET GRACE B. DALISAY-FABRERO**  
Regional Prosecutor  
Head of the Procuring Entity

Received, Acknowledged and Accepted by:

**Conformed:** Philcopy Corporation

Received by: \_\_\_\_\_

Date: \_\_\_\_\_