

Project : **Supply and Delivery of Endpoint Security Solution (Anti-virus license) for 1000 Users**
Budget/Program : **General Administration and Support**
Approved Budget for the Contract : **Php 1,700,000.00**
Delivery Period : **45 Calendar Days**

TERMS OF REFERENCE

1. BACKGROUND

The Department of Justice (DOJ) of the Republic of the Philippines is rolling out several applications and purchase security solutions to secure their data and infrastructure. This project aims not only to protect DOJ critical data and infrastructure but also to gain government regulatory compliance such as the Data Privacy Act.

2. APPROVED BUDGET FOR THE CONTRACT (ABC)

The Approved Budget for the Contract is One Million Seven Hundred Thousand (1,700,000.00) Inclusive of Value-Added Tax (V.A.T.) and all other applicable government taxes.

3. TERMS OF ENGAGEMENT

The Terms of Engagement will be for Three (3) Years, with expected full supply, delivery and installation within Forty-Five (45) Calendar Days upon receipt of Notice to Proceed (NTP).

4. SERVICE REQUIREMENTS

4.1 Core Requirements

The End-point Security Software must have the following features:

- 4.1.1 Provides tools or centralized control panel to manage all endpoint security features and requirements as well as monitoring, deployment, integration, installation and support, and all necessary services.
- 4.1.2 Must have advance Endpoint protection against known security threats as well as zero-day attack coming from email, social media, P2P applications and websites.
- 4.1.3 Endpoint protection against threats like viruses, rootkits, Spyware, ransomware, Trojans, Worms and the like.
- 4.1.4 Device control and monitoring for USB Flash drives, Bluetooth connections, and cloud storage.

- 4.1.5 Protection for workstations and sensitive Servers like File Servers, Data Storage Servers, Email Servers among others.
- 4.1.6 Protection for Mobile Devices and Virtual Environment.
- 4.1.7 The proposed endpoint solution must have machine learning technologies.
- 4.1.8 Must support encryption on multiple levels.

4.2 Other Requirements

- 4.2.1 Support for MS Windows 10 or any other latest version and Mac OS 10.14 Mojave (Workstations), MS Windows Server 2016 and 2019, Linux OS like Red Hat, Ubuntu, CentOS, SUSE, Fedora (Server OS)
- 4.2.2 Support for Virtual Machines (VM), Workstations and Servers like VMware vSphere 6.7 with VMware vCenter and later versions, Citrix, Microsoft Hyper-V Server 2008 R2 and later version.
- 4.2.3 Support for Smartphone Devices like Apple iPhones, iPad Tablets IOS 8.1 and later versions, Google Android and Tablets 4.0.3 and later versions.
- 4.2.4 Support for Email Clients like MS Outlook, Mozilla Thunderbird, Apple Mail, Zimbra, and emClient.
- 4.2.5 One (1) day System Administration Training (with Certificate) for at least five (5) DOJ Personnel.
- 4.2.6 Tech and Product Updates must provide whenever new version or patches are available within the period of three (3) years.
- 4.2.7 Must be certified as "Approved Business Product" by AV-Comparatives.

5. **WARRANTY AND SUPPORT**

- 5.1 Three (3) years warranty and technical support including all necessary subscription services and updates
 - 5.1.1 24x7 support availability by phone, email and onsite support
 - 5.1.2 Unlimited access to the online knowledge base portal
 - 5.1.3 Unlimited access to the online web support portal

6. **DEVIATION FROM REQUIREMENTS**

The vendor will be allowed to deviate from the requirements of this TOR provided that said deviations will be equal or greater than those stipulated. Furthermore, any and all deviations should be listed and explained in detail within their proposal under a separate and dedicated provision.


7. LIQUIDATED DAMAGES

Where the Contractor refuses or fails to satisfactorily complete the work within the specified contract time, plus any time extension duly granted and is thereby in default under the Contract, The Contractor shall pay the DOJ for Liquidated Damages pursuant to implementing rules and regulations of R.A. 9184.

Prepared by:

Submitted by:


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Recommending Approval:



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MARIA LUISA DV. OLITOQUIT
Director IV, Planning and Management Service and
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~~Approved/Disapproved~~


JULIANA G. SUNGA
Undersecretary