

PURCHASE ORDER
Office of the Regional Prosecutor
Region XI

Supplier: **STARBRIGHT OFFICE DEPOT**
Address: V. Mapa Street, Davao City

P.O. No.: 2021-05-01B
Date: 11-May-21
Mode of Procurement S V P
RIS No./s.:

Gentlemen:

Please furnish this office the following articles subject of the terms and conditions contained therein.

Place of Delivery: Office of the Regional Prosecutor
Region XI
Date of Delivery: 10 days upon receipt of approved P.O.

Delivery Term: _____
Payment Term: SEND BILL (ADA)

Item No.	Unit	Quantity	Description	Unit Cost	Amount
OFFICE SUPPLIES					
1	PC	20	CERTIFICATE HOLDER, A4, HB W/ PLASTIC WRAP	37.50	750.00
2	SET	14	MOP W/ BUCKET, SPIN TYPE, COTTON HEAD	975.00	13,650.00
3	BOX	100	PAPER FASTENER, PLASTIC COATED, 50's	22.50	2,250.00
4	BOTTLE	8	PRINTER INK, EPSON, 003, CYAN	344.00	2,752.00
5	BOTTLE	8	PRINTER INK, EPSON, 003, MAGENTA	344.00	2,752.00
6	BOTTLE	8	PRINTER INK, EPSON, 003, YELLOW	344.00	2,752.00
7	PACK	20	SPECIALTY PAPER, 85 gsm, IVORY, 10's	31.00	620.00
TOTAL					25,526.00

(Total Amount in Words) **Twenty Five Thousand Five Hundred Twenty Six and 00/100 pesos only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:


ANDRESA-FER DURAN

(Signature over printed name)

5.15.2021

Date

Very truly yours,


JANET GRACE B. DALISAY-FABRERO

Regional Prosecutor

(In case of Negotiated Purchase pursuant to Section 369 (a) of R.A. 7160, this portion must be accomplished.)

Approved per Sanguniang Res. No. _____

Certified Correct: _____

Date: _____

**COA ROXI
RECEIVED**

NGS 4, TEAM RII-II
BY: Shorey Del Castro
DATE/TIME: 05/18/2021