



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF JUSTICE
OFFICE OF THE REGIONAL PROSECUTOR
REGION III
City of San Fernando, Pampanga
Tel. Nos. (045) 963-6817



(Company)

Validity Offer: _____

(Address)

Delivery Period: _____

Telephone No. / Fax No.

Terms of Payment: _____

Signature of Store Manager / Store Owner

REQUEST FOR QUOTATION OF PRICES

QTY.	UNIT	DESCRIPTION	AMOUNT
8	pcs	Rental of eight (8) units photocopying machines for seven (7) months for the following offices: 1. Office of the City Prosecutor-Balanga City, Bataan 2. Office of the City Prosecutor-Cabanatuan City, Nueva Ecija 3. Office of the City Prosecutor-Gapan City, Nueva Ecija 4. Office of the City Prosecutor-Malolos City, Bulacan 5. Office of the City Prosecutor-Meycauayan City, Bulacan 6. Office of the City Prosecutor-San Jose City, Nueva Ecija 7. Office of the City Prosecutor-Tarlac City, Tarlac 8. Office of the Provincial Prosecutor-Tarlac	P _____

***Specifications: Digital Copier with Electronic Sorter, Copying speed of not less than 25 copies per minute, Toner and Drum Cartridge Type, with Zoom (Reducer/Enlarger) & Back to Back Copying capability.**

IMPORTANT CONDITIONS

- All quotations submitted to this Office are considered an offer of the items specified above the prices quoted hereon. In the event that the offer is accepted, a PURCHASE ORDER for the items above-mentioned will be sent to the dealers concerned advising them of such acceptance, the date of delivery of the said items and the availability of the funds needed for this purpose.
- Goods, as defined in Republic Act No. 9184 and its Implementing Rules and Regulations, delivered to this office are subject to inspection by the Auditor of the Commission on Audit or his duly authorized representative. Payment therefore will be effected only after the said inspection and acceptance of the item and subject to the usual audit requirements.
- This office hereby reserves the right to reject any or all offers, or accept such offer it may consider most economical and advantageous to the government.

Truly yours,

JOCELYN C. SAN PEDRO-MAAT
Senior Assistant Regional Prosecutor

LOOK FOR:

DEMOSTHENES B. MERCADO
HRM Assistant

ROMAR A. ARCIGA
Administrative Assistant V
Email Address: orsp_region3@yahoo.com; orp03@doj.gov.ph
Tel. No. (045) 963 6817

Note: Please include your VAT.