



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF JUSTICE
NATIONAL PROSECUTION SERVICE
OFFICE OF THE REGIONAL PROSECUTOR
REGION III

Diosdado Macapagal Government Center, Barangay Maimpis
City of San Fernando, Pampanga



REQUEST FOR QUOTATION

Pursuant to Republic Act No. 9184, the Office of the Regional Prosecutor, Region III (ORP - Region 3) through its Bids and Awards Committee of the National Prosecution Service – Region III (BAC - NPS Region III), hereby invites all interested, suppliers, manufacturers or distributors and bidders to submit their *lowest price* (inclusive of tax) on the items listed below and submit their quotations duly signed by their representatives:

Project : **PROCUREMENT OF IT EQUIPMENTS**

Location : **OFFICE OF THE REGIONAL PROSECUTOR – REGION III**
Hall of Justice Building, Diosdado Macapagal Government Center
Barangay Maimpis, City of San Fernando, Pampanga

Approved Budget for
Five (5) sets of DESKTOP COMPUTERS : Php 225,000.00

Approved Budget for
Five (5) units of INK TANK SYSTEM / ALL-IN-ONE PRINTER : Php 84,500.00

Approved Budget for
Seven (7) units DOCUMENT SCANNER : Php 266,000.00

TOTAL BUDGET : **Php 575,500.00**

I. DELIVERABLES

1. The prospective bidders shall bid for the maintenance (general cleaning and check-up) of the fifteen (15) airconditioning units at the Office of the Regional Prosecutor – Region III, Hall of Justice, Diosdado Macapagal Government Center, Barangay Maimpis, City of San Fernando, Pampanga.

II. SCHEDULE OF DELIVERY

Delivery shall be made within seven (7) calendar days upon issuance/receipt of the Purchase Order.

III. TERM OF PAYMENT

Send bill. Payment shall be made based on delivery of the winning bidder/supplier and the same will be directly paid by the Financial Management Service of the Department of Justice – Manila through List of Due and Demandable Accounts - Advice to Debit Accounts (LDDA-ADA).

GENERAL CONDITIONS:

1. *Warranty and Support are indicated on the technical specifications of each item in the attached RFQ No. 2021-10-0006;*
2. *Price validity shall be a for a period of sixty (60) days from submission of quotation;*

3. *All bids shall be considered as fixed prices and not subject to price escalation during purchase order/contract implementation;*
4. *A penalty of one-tenth of one percent (0.001) of the total cost of the undelivered items shall be imposed for every day of delay. The liquidated damages will be imposed until such items/goods are finally delivered and accepted by ORP-Region III; and*
5. *PhilGeps Registration Certificate and Valid Mayor's Permit, Income Tax Return and Omnibus Sworn Statement should be attached upon submission of the Quotation.*


Deadline for submission of quotations will be on or October 29, 2021 (Friday), 9:00 a.m. addressed to the BAC – NPS Region III Chairperson, Office of the Regional Prosecutor, Region III, Diosdado Macapagal Government Center, Barangay Maimpis, City of San Fernando, Pampanga.

For more details/inquiries, please coordinate with Mr. Demosthenes B. Mercado and/or Mr. Romar A. Arciga at telephone number (045) 963-6817. The quotation may be submitted through e-mail at orsp_region3@yahoo.com and/or orp03@doj.gov.ph.

The BAC - NPS Region III assumes no responsibility whatsoever to compensate or indemnify supplier/s for any expenses incurred in the preparation and submission of quotations/proposals.

The BAC - NPS Region III reserves the right to reject any or all proposals found to be disadvantageous to the government.

City of San Fernando, Pampanga, October 20, 2021.


JOCELYN C. SAN PEDRO-MAAT
Senior Assistant Regional Prosecutor and
Chairperson, BAC – NPS Region III

Attachment: RFQ No. 2021-10-0006 dated 10-20-2021