



Republic of the Philippines
DEPARTMENT OF JUSTICE
Regional Prosecution Office XI
Ecoland, Davao City

Purchase Quotation No.: 2021-DOJACRENT-01

REQUEST FOR QUOTATION

The Regional Prosecution Office XI (RPO XI), through the Bids and Awards Committee (BAC) is inviting interested parties to submit proposal/price quotation for the:

Name of Project : Lease/Rental of Office Space for DEPARTMENT OF JUSTICE ACTION CENTER XI (DOJAC XI)

Location : Davao City

Approved Budget for the Contract : **₱ 90,000.00**

Delivery Period : **Ten (10) working days**

The complete schedule of activities is listed as follows:

ACTIVITIES	SCHEDULE
Issuance of Price Quotation/Form	Sept. 22, 2021 to Sept. 28, 2021
Submission of Proposal/Price Quotation	Sept. 29, 2021 @ 2:00pm
Opening of Proposal/Price Quotation	Sept. 29, 2021 @ 2:30pm

BILLING ARRANGEMENT:

Payments will be settled via (LDDAP – ADA) **SEND BILL** through the Financial Service, Department of Justice, Manila.

General Conditions:

1. All entries must be legibly written;
2. Suppliers must indicate only one quote per item, multiple quotations are grounds for disqualification from participating in the procurement at hand;
3. Quoted prices must be inclusive of taxes and other charges of fees and shall not exceed the Approved Budget for the Contract (ABC);
4. Bidders must indicate warranties, and other terms and condition when applicable.

Please quote your lowest price on the item/s listed in the succeeding page, subject to the General Conditions indicated therein and submit your quotation duly signed by your representative to the BAC Secretariat in-charge of RFQ or thru the authorized canvasser of this Department not later Sept. 29, 2021

This office shall reserve the right to reject any or all proposals/price quotations, if there are defects therein, accepts the offer most advantageous to the government, and assumes no responsibility whatsoever to compensate or indemnify suppliers for any expenses incurred in the preparation.

ROBERT MICHAEL N. RAZON

Sr. Assistant Regional Prosecutor