

## JOB ORDER SKILLED WORKER VACANCIES

As of November 10, 2021

No.	POSITION	MONTHLY SALARY	DUTIES AND RESPONSIBILITIES	QUALIFICATION/REQUIREMENTS
1	<b>Air Conditioning Technician</b>	16,108.00	<ol style="list-style-type: none"> <li>1. Conducts daily routine of inspection for maintenance check-up;</li> <li>2. Performs general/emergency repairs and trouble-shoot for damages;</li> <li>3. Determines parts to be replaced or repaired;</li> <li>4. Prepares reports for general cleaning of aircon.</li> </ol>	<ul style="list-style-type: none"> <li>• Must be a graduate of at least 2year vocational course in Air Conditioning and Cooling Technician or TESDA Certificate;</li> <li>• With at least One (1) or Two (2) year experience as Air-Conditioning Technician.</li> </ul>
2	<b>Audio Visual Technician</b>	16,108.00	<ol style="list-style-type: none"> <li>1. Sets-up and operates audio and visual equipment such as microphones, sound system, video screens, projectors, video monitors, recording equipment, connecting wires and cables, sound and mixing boards, and related electronic equipment;</li> <li>2. Notifies supervisors when equipment repairs are needed;</li> <li>3. Assists in designing layout of audio and video equipment and perform upgrades and maintenance check up;</li> <li>4. Switches sources of video input from one camera or studio to another, from film to live programming, or from network to local programming; and</li> <li>5. Compresses, digitizes, duplicates, and stores audio and video data.</li> </ol>	<ul style="list-style-type: none"> <li>• Must be a graduate of at least 2year vocational course in Audio Visual Technician or TESDA Certification;</li> <li>• With at least One (1) or Two (2) year experience as Audio Visual Technician.</li> </ul>

3	<b>Plumber</b>	16,108.00	<ol style="list-style-type: none"> <li>1. Installs and maintains water supply systems;</li> <li>2. Repairs broken drainage lines, clogged drain, septic tanks, faucets;</li> <li>3. Fixes Leackages.</li> </ol>	<ul style="list-style-type: none"> <li>• Must be a graduate of at least 2year vocational course or TESDA Certification;</li> <li>• With at least Two (2) years experience in Plumbing Works.</li> </ul>
4	<b>Electrician</b>	16,108.00	<ol style="list-style-type: none"> <li>1. Installs electrical wirings for a well functioning lighting system;</li> <li>2. Inspects electrical wirings, apparatus, fixtures and equipment;</li> <li>3. Trouble shoots faulty electrical connections;</li> <li>4. Maintains circuit breakers including generators.</li> </ol>	<ul style="list-style-type: none"> <li>• Must have taken 2year vocational course in Electrical Technology</li> <li>• With at least Two (2) years experience as Electrician.</li> </ul>

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **November 20, 2021.**

1. Application Letter
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017 with Work Experience Sheet) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
3. Diploma or TESDA Certification
4. Certificate of Employment from previous employer.

Interested applicants are advised to send their application and address their letter to:

  
**LIZA B. DE LEON**

Director IV, Administrative Service

DOJ - Padre Faura St. Ermita, Manila

[dojmain.application@gmail.com](mailto:dojmain.application@gmail.com)