

Republic of the Philippines
DEPARTMENT OF JUSTICE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled at the DEPARTMENT OF JUSTICE and can be found in the CSC website.

LIZA B. DE LEON

Director IV, Administrative Service

Date:

October 14, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
2	Prosecution Attorney	PROATTY-363-2020	25	98,886.00	Bachelor of Laws	Sixteen (16) hours relevant training	Two (2) years relevant Experience	R.A. 1080 (BAR)		Region VIII OCP-Maasin City RP IRWIN A. MARAYA ORP-Tacloban City Bulwagan ng Katarungan Magsaysay Blvd., Tacloban City Email: orp08@doj.gov.ph
1	Prosecution Attorney	PROATTY-86-2020	25	98,886.00	Bachelor of Laws	Sixteen (16) hours relevant training	Two (2) years relevant Experience	R.A. 1080 (BAR)		Region XI OCP-Panabo City RP JANET GRACE D. FABRERO ORP-Davao City 2nd Floor, Hall of Justice Building Candelaria Avenue Ecoland, Davao City Email: orp11@doj.gov.ph

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **October 24, 2021**.

1. Fully accomplished two (2) copies of Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017 with Work Experience Sheet) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable, such as: promotion, re-appointment or transfer);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS SHALL SUBMIT/SEND THEIR APPLICATIONS TO THE HEADS OF OFFICES THROUGH THEIR E-MAIL ADDRESS, COPY FURNISHED THE PERSONNEL DIVISION, THIS DEPARTMENT.

Heads of Offices

Department of Justice

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

The Department of Justice acknowledges the right of all applicants / employees to be treated equitably and commits to provide consistent, merit based employment practices that follow the Equal Employment Opportunity Principle (EEO) and encourage individuals to achieve their full potential.

DOJ PRIVACY NOTICE: "All personal information contained in any document received or transmitted herein shall be used solely for documentation and processing purposes within the DOJ and may be submitted to the Office of the President for presidential appointees and shall not be shared with any outside parties, unless with your written consent. Personal information shall be retained and stored by the DOJ within a time period in accordance with the National Archives of the Philippines' General Disposition Schedule."