

# REQUEST FOR QUOTATION



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF JUSTICE  
NATIONAL PROSECUTION SERVICE  
**OFFICE OF THE REGIONAL PROSECUTOR**  
REGION III

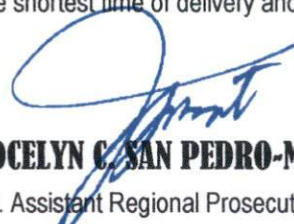


Date: June 28, 2021  
P.R. No. : 2021-06-0002

Company Name : \_\_\_\_\_

Address: \_\_\_\_\_

Please quote your lowest price on the items / listed below, inclusive of tax, stating the shortest time of delivery and submit your quotations duly signed by your representative not later than July 06, 2021, 9:00 a.m.

  
**JOCELYN C. SAN PEDRO-MAAT**  
Sr. Assistant Regional Prosecutor &  
Chairperson, BAC NPS Region III

**Note/Terms :**

1. All entries must be legibly written.
2. Delivery Period within \_\_\_\_\_ calendar days.
3. Warranty shall be for a period of six (6) months from date of acceptance;
4. Price validity shall be a period of thirty (30) calendar days.
5. All bids shall be considered as fixed prices and not subject to price escalation during purchase order/contract implementation;
6. A penalty of one-tenth of one percent (0.001) of the total cost of the undelivered items shall be imposed for every day of delay. The liquidated damages will be imposed until such items/goods are finally delivered and accepted by ORP-Region III.
7. PhilGeps Registration Certificate, Valid Mayor's Permit, Income Tax Return and Omnibus Sworn Statement should be attached upon submission of the Quotation.
8. Door to door delivery.

Item No.	Unit	Items and Description	Quantity	Unit Price	Total Amount
1	boxes	Drum - MK 460 - Kyocera Taskalfa 2200	1		
2	boxes	High Capacity Toner Epson Aculaser M1400 (0650)	6		
3	sets	Ink, 1 set with four (4) colors, EPSON L120	35		
4	sets	Ink, 1 set with four (4) colors, EPSON L485	35		
5	bottles	Ink, computer printer, black, Epson L120	100		
6	bottles	Ink, computer printer, black, Epson L485	100		
7	boxes	Ribbon Cartridge, Epson C13S015516 (#8750), Black	70		
8	boxes	Toner - Samsung Printer ProXpress M3820ND	1		
9	packs	Toner - TK 4109 Kyocera Taskalfa 2200	7		
10	packs	Toner, MX-237FT/or MX-238FT, Sharp Copier 6031N	1		
11	packs	Toner, TK-7109, Kyocera Taskalfa 3010i	9		
- nothing follows -					

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Canvassed by:

**GILBERT C. GONZALES**  
Administrative Aide VI  
Authorized Canvasser

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Tel. No. / Cellphone No.

\_\_\_\_\_  
TIN No. of Establishment