

Republic of the Philippines
Department of Justice
Office of the Regional Prosecutor
Region V

(Company)	Validity Offer: _____
(Address)	Delivery Period: _____
Telephone No. / Fax No./Email Address	Terms of Payment: <u>Monthly</u>
Store Manager / Store Owner	


REQUEST FOR QUOTATION OF PRICES

QTY.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
1	contract	Janitorial Services for DOJ Building - OPP Catanduanes (September 2021 to December 2021; 2 utility workers; Monday to Saturday; eight (8) hours per day)	P _____	P _____
Total				P _____

IMPORTANT CONDITIONS

- 1 All quotations submitted to this office are considered of the items specified above the prices quoted hereon. In the event that the offer is accepted, Purchase Order for the items above mentioned will be sent to the dealer concerned, advising them of such acceptance, the date of delivery of the said item, and the availability of the funds needed for this purpose.
- 2 Goods, as defined in Republic Act No. 9184 and its implementing Rules and Regulations, delivered to this office are subject to inspection by the Auditor of the Commission on Audit or his duly authorized representative. Payment therefore will be effected only after the said inspection and acceptance of the item and subject to the usual audit requirements.
- 3 This office hereby reserves the right to reject any or all offers, or accept such offer it may consider most economical and advantageous to the government.

Very truly yours,


JOYCE O. GUERRERO
Assistant Regional Prosecutor
Acting Chairperson
BAC National Prosecution Service
Region V

LOOK FOR

JANNET A. BALUTE

BAC Secretariat

Telefax – (052)742-5016

Note. Pls. include your VAT

Requirements for Negotiated Procurement (Small Value Procurement, Sec. 53.9) to be submitted together with the RFQ Form:

1. Certified true copy of Mayor's Permit/BIR Certificate of Registration;
2. Certified true copy of SEC/DTI Registration;
3. Certified true copy of PhilGEPS Registration Number; and
4. Omnibus Sworn Statement.

Additional Requirements:

5. Compliance Certificate/Clearance from the Department of Labor and Employment (DOLE) and National Labor Relations Commission (NLRC);
6. Clearance/Certificate as Proof of Registration with the following agencies:
 - a) SSS,
 - b) Pag-IBIG, and
 - c) PhilHealth;
7. Certificate of Satisfactory Service from at least three (3) government agencies and private corporations, with whom the Service Contractor has a past or ongoing contract from the last five years.