

**Republic of the Philippines**  
**Department of Justice**  
OFFICE OF THE REGIONAL PROSECUTOR  
REGION IV - San Pablo City

\_\_\_\_\_  
(Company)

\_\_\_\_\_  
(Address)

\_\_\_\_\_  
Telephone No. / Fax No.

\_\_\_\_\_  
Signature of Store Manager / Store Owner

Validity Offer: \_\_\_\_\_

Delivery Period: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

**REQUEST FOR QUOTATION OF PRICES**

QTY.	UNIT	DESCRIPTION	AMOUNT
50	pcs.	free standing table 120x70x75 w/drawer/mobile pedestal	_____
51	pcs.	clerical chair/star base w/ arm rest	_____
60	pcs.	cabinet lateral 3 drawers	_____

For the use of **ORP Region IV**

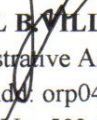
**IMPORTANT CONDITIONS**

- 1 All quotations submitted to this office are considered of the items specified above the prices quoted hereon. In the event that the offer is accepted, Purchase Order for the items above mentioned will be sent to the dealer concerned, advising them of such acceptance, the date of delivery of the said item, and the availability of the funds needed for this purpose.
- 2 Goods, as defined in Republic Act No. 9184 and its implementing Rules and Regulations, delivered to this office are subject to inspection by the Auditor of the Commission on Audit or his duly authorized representative. Payment therefore will be effected only after the said inspection and acceptance of the item and subject to the usual audit requirements.
- 3 This office hereby reserves the right to reject any or all offers, or accept such offer it may consider most economical and advantageous to the government.

Very truly yours,

  
**JOSEF ALBERT T. COMILANG**  
*Senior Assistant Regional Prosecutor*

LOOK FOR:

  
**ARGEL B. VILLAFLORES**  
Administrative Assistant V  
Email Add: orp04@doj.gov.ph  
Tel/Fax No. 503-64-07  
Note: Pls. Include your VAT

**ADDITIONAL REQUIREMENTS TO SUBMIT TOGETHER WITH THE RFQ FORM**

1. MAYOR'S PERMIT ( 2 certified true copy)
2. SEC/DTI REGISTRATION ( 2 certified true copy)
3. PHILGEPS REGISTRATION UMBER ( 2 certified true copy)
4. INCOME TAX/BUSINESS TAX RETURNS (2 Annual & Quarterly, certified true copy)
5. OMNIBUS SWORN STATEMENT (2 duly notarized)