

ITEM NO.	QUANTITY	UNIT	ARTICLE/MERCHANDISE/SPECIFICATION	ABC (PESOS)	UNIT PRICE
1	113	items	Microsoft Office (Software and Lifetime Subscription Home and Student)	400,000.00	
2	30	items	Anti-Virus	45,000.00	

**BILLING ARRANGEMENT:**

Payments will be settled via **(LDDAP – ADA) SEND BILL** through the Financial Service, Department of Justice, Manila.

**General Conditions:**

1. All entries must be legibly written;
2. Suppliers must indicate only one quote per item, multiple quotations are grounds for disqualification from participating in the procurement at hand;
3. Quoted prices must be inclusive of taxes and other charges of fees and shall not exceed the Approved Budget for the Contract (ABC);
4. Bidders must indicate warranties, and other terms and condition when applicable.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices above and bind ourselves to deliver the above articles/merchandise within SEVEN (7) working days from the receipt of your Approved Purchase Order.

**Canvassed by:**

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**Supplier:**

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Taxpayer Identification No.

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Name and Signature

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Contact No.

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PHILGEPS Registration No.