

PURCHASE ORDER

Department of Justice

Agency

Supplier: COPYLANDIA OFFICE SYSTEMS CORPORATION	P.O. No.: 2021-11-065
Address: Copylandia Bldg., 718 Bumatay St., Mandaluyong City	Date: 10 11 2021
TIN: 002-332-000	Mode of Procurement Direct Contracting

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Department of Justice, P. Faura St., Ermita Manila	Delivery Term: 30 calendar days
Date of Delivery:	Payment Term: Government Procedure

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	piece	Sub Hopper Assy	1	P 6,326.00	P 6,326.00
	piece	Waste Toner Box/1	1	2,687.00	2,687.00
	piece	Image Transfer Roller Kit	1	6,140.00	6,140.00
	piece	Drum DR312	1	10,500.00	10,500.00
	unit	Developing Unit DV312	1	10,000.00	10,000.00
		(Photocopier Model No. INEO 287 with SN#: A7AH141000275 for the official use of the Prosecutor General)			
				Total	P 35,653.00

(Total Amount in Words) THIRTY-FIVE THOUSAND SIX HUNDRED FIFTY-THREE PESOS

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

PR 

Signature over Printed Name of Supplier

11-25-21

Date

JULIANA G. SUNGA

Undersecretary

HOPE, per D.O. No. 264-A dated 11/3/21

Fund Cluster: _____

ORS/BURS No.: _____

Funds Available: _____

Date of the ORS/BURS: _____


MELODY JOY P. REVILLA
OIC - Assistant Chief Accountant

Amount: _____

EMMANUEL LOWELL A. PANDAAN

Chief Accountant