

PURCHASE ORDER
Office of the Regional Prosecutor
Region XI

Supplier: **STARBRIGHT OFFICE DEPOT**
Address: V. Mapa Street, Davao City

P.O. No.: 2021-05-02B
Date: 11-May-21
Mode of Procurement Shopping
RIS No./s.:

Gentlemen:

Please furnish this office the following articles subject of the terms and conditions contained therein.

Place of Delivery: Office of the Regional Prosecutor
Region XI

Delivery Term: _____

Date of Delivery: 10 days upon receipt of approved P.O.

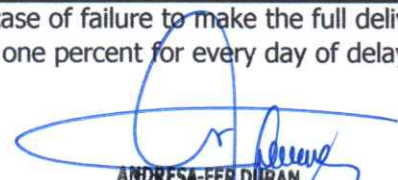
Payment Term: SEND BILL (ADA)

Item No.	Unit	Quantity	Description	Unit Cost	Amount
OFFICE SUPPLIES					
1	PC	30	CHAIR, MONOBLOC, W/W/O ARM REST, BEIGE, WHITE	397.00	11,910.00
2	BOX	10	CLIP, BACKFOLD, METAL, 25mm, 12's	15.60	156.00
3	BOX	10	CLIP, BACKFOLD, METAL, 50mm, 12's	49.85	498.50
4	PACK	30	DETERGENT POWDER, 1 kg	90.00	2,700.00
5	PC	1000	ENVELOP, EXP, FOR LEGAL SIZE DOCUMENT	9.50	9,500.00
6	BOX	80	ENVELOP, MAILING, LONG, WHITE, 70gsm	345.00	27,600.00
7	CAN	9	FURNITURE POLISHER, AEROSOL, 300ml	303.00	2,727.00
8	JAR	10	GLUE, ALL PURPOSE, 200gms	36.15	361.50
9	CAN	15	INSECTICIDE, AEROSOL, 500ml	320.00	4,800.00
10	BOX	25	PAPER CLIP, PLASTIC COATED, 50mm, 120 gms	18.20	455.00
11	PC	24	RECORDBOOK, 300 PAGES	56.25	1,350.00
12	PC	200	SIGN PEN, 0.5mm, BLACK	16.75	3,350.00
13	PC	100	SIGN PEN, 0.5mm, BLUE	16.75	1,675.00
13	PC	100	SIGN PEN, 0.5mm, RED	16.75	1,675.00
13	PC	40	STAPLER, NO. 35, 200 STAPLES MINIMUM	87.75	3,510.00
				TOTAL	72,268.00

(Total Amount in Words) **Seventy Two Thousand Two Hundred Sixty Eight and 00/100 pesos only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:


ANDRESA-FER DURAN
(Signature over printed name)
5-15-2021
Date

Very truly yours,


JANET GRACE B. DALISAY-FABRERO
Regional Prosecutor

(In case of Negotiated Purchase pursuant to Section 369 (a) of R.A. 7160, this portion must be accomplished.)

Approved per Sanguniang Res. No. _____

Certified Correct: _____ Date: _____

**COA ROXI
RECEIVED**
NGS 4, TEAM R11-II
BY: ANTHONY DEL CASTILLO
DATE/TIME: 5/18/21