

PURCHASE ORDER

OFFICE OF THE REGIONAL PROSECUTOR, REGION IV, SAN PABLO CITY
Entity Name


Supplier : JT Office Supplies and Equipment Trading Address : Phase 2, Block 2, Lot 4, El Nido St., Bali Hai Residences, Buhay Na Tubig, City of Imus, Cavite TIN : 199-244-178-000	P.O. No. : 2021- 08 Date : October 07, 2021 Mode of Procurement : Shopping
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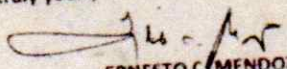
Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Office of the Regional Prosecutor, Region IV, San Pablo City
 Date of Delivery : _____
 Delivery Term : _____
 Payment Term : _____

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	book	Record book 500 pages, size 214mm x 278mm	160	90.00	14,400.00
	Piece	Marker permanent, felt tip, bullet type, BLACK	100	39.35	3,935.00
	Piece	Marker permanent, felt tip, bullet type, BLUE	100	39.35	3,935.00
	Piece	Staple wire, standard	160	51.00	8,160.00
	Piece	Tape transparent, width:24mm	160	54.00	8,640.00
	box	Rubber band 70mm (#18)	150	24.00	3,600.00
	box	Clip backfold 32mm	160	45.00	7,200.00
	piece	Correction tape	500	74.00	37,000.00
	Piece	Paper clip, vinyl/plastic coated, 33mm	180	11.00	1,980.00
	Roll	Twine, plastic	96	79.00	7,584.00
	Box	Fastener, metal, non-sharp edges	161	45.00	7,245.00
	Box	Envelope, Documentary, legal size document	50	1,250.00	62,500.00
	Cart	Ink cart, EPSON(L-485) C13T664100 (T6641), black	400	210.00	84,000.00
	Cart	Ink cart, EPSON (L-485) C13T664200 (T6642), cyan	300	210.00	63,000.00
	Cart	Ink cart, EPSON (L-485) C13T664300 (T6643), magenta	300	210.00	63,000.00
	Cart	Ink cart, EPSON (L-485) C13T664300 (T6643), yellow	300	210.00	63,000.00
		XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX			

(Total Amount in word Four Hundred Thirty Nine Thousand One Hundred Seventy Nine Pesos (Php 439,179.00))
 In case of failure to make the full delivery within the time specified above, a penalty of one-length 1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

MS. RENALYN ALAN RAYALA
 Signature over Printed Name of Supplier
Oct 12, 2021
 Date

Very truly yours,

ERNESTO C. MENDOZA
 Signature over Printed Name of Authorized Official
 Regional Prosecutor
 Designation

Fund Luster: _____ Funds Available: _____ _____ Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit	ORS/BURS No.: _____ Date of the ORS/BURS: _____ Amount: _____
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