

PURCHASE ORDER

Department of Justice

Agency

Supplier: E-COPY CORPORATION	P.O. No.: 2021-08-047
Address: 5837 Zobel Roxas Street, Palanan, Makati City	Date: 8/25/2021
TIN: 219-274-001-000	Mode of Procurement Direct Contracting

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Department of Justice, P. Faura St., Ermita Manila	Delivery Term: 30 calendar days
Date of Delivery:	Payment Term: Government Procedure

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	piece	Separate Roller	2	P 429.00	P 858.00
	piece	Paper Feed Roller FT	2	1,318.00	2,636.00
	piece	2nd Paper Feed Clutch	1	1,463.00	1,463.00
	piece	Clutch Gear (46T) (for photocopier model Sharp AR-6031N, OCP Manila)	1	306.00	306.00
				TOTAL P	5,263.00

(Total Amount in Words) FIVE THOUSAND TWO HUNDRED SIXTY THREE PESOS

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,



CLARK DALE Z. DIMAYUGA

Signature over Printed Name of Supplier

9/15/21

Date



ADRIAN FERDINAND S. SUGAY

Undersecretary

Fund Cluster: _____
Funds Available: _____

ORS/BURS No.: _____
Date of the ORS/BURS: _____

Amount: _____



EMMANUEL LOWELL A. PANDAAN

Chief Accountant