



Republic of the Philippines  
**DEPARTMENT OF JUSTICE**  
**Regional Prosecution Office XI**  
2<sup>nd</sup> Floor Room 205 Hall of Justice Building  
Candelaria Avenue, Ecoland, Davao City  
Tel. Nos. (082) **297-8947**; Fax No. (082) **297-6149** and (082) **297-4473**  
e-mail-add.: **orp11@doj.gov.ph**

## **NOTICE TO PROCEED**

**11 May 2021**

**The MANAGER**

Starbright Office Depot  
V. Mapa Street, Davao City

Dear Sir/Madam:

Pursuant to **RPOXI-BAC Resolution No. 2021-CUS-06** dated 07 May 2021, your company is awarded with a contract for the procurement of common use office supplies with a contract amount of **Seventy Two Thousand Two Hundred Sixty Eight Pesos (P 72,268.00)**.

In view thereof, you are required to deliver the said office supplies, complete specification is listed in the attached **Purchase Order No. 2021-05-02B** dated 11 May 2021, within ten working (10) days upon receipt of this notice, to the Regional Prosecution Office XI, Room 205, 2<sup>nd</sup> Floor, Hall of Justice, Building, Candelaria Avenue, Ecoland, Davao City.

Very truly yours,

**JANET GRACE B. DALISAY-FABRERO**

Regional Prosecutor  
Head of Procuring Entity

**Confirmed:** Starbright Office Depot

Received by

  
ANDRESA-FER DURAN

Date

5.15.2021