



Republic of the Philippines  
Department of Justice  
**REGIONAL PROSECUTION OFFICE**  
*Tanggapan ng Punrehiyong Pag-uusig*  
Region V

Hall of Justice Bldg., Regional Center Site, Rawis, Legazpi City  
*Telefax: (052)742-5016 Email: orp05@doj.gov.ph*

**NOTICE TO PROCEED**

16 September 2021

**MR. REINALD OWEN R. AJERO**  
REI-TECH Construction & Supply  
1199-5<sup>th</sup> St., Our Lady's Village Subd., Brgy 37,  
Bitano, Legazpi City

Dear Sir:

The attached Contract No. 2021-005 having been approved, notice is hereby given to REI-TECH Construction & Supply to proceed with the implementation of Office Repair Renovation and Maintenance including Labor and Materials of Regional Prosecution Office V. , (a) Repair and repainting of 5 window grills (b) Installation of blinds for 5 windows (c) Replacement of wall hung lavatory, water closet, bidet hose, faucet, hose bibb, facial mirror, tissue paper and soap holder, stainless floor drain plates complete with accessories) for 2 comfort rooms (d) Removal of existing wall and floor tiles; replacement and furnishing of wall and floor tiles, (wall: glazed tiles 300mmx600mm, floor: unglazed tiles, non-skid 300mmx600mm) for 2 comfort rooms (e) Removal and replacement of glass wall and door at conference room (aluminum frame sliding door with 6mm thk, glass sashes; tinted glass) immediately after receipt of this notice.

Upon receipt hereof, you are responsible for delivering the goods and services under the terms and conditions of the Agreement stated in the Contract.

Very truly yours,

  
**JAIME A. CAILLEJA**  
Senior Assistant Regional Prosecutor  
Acting HOPE

Conforme:



**Signature over printed name**

Date: 7/16/2021