



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF JUSTICE  
**NATIONAL PROSECUTION SERVICE**  
**OFFICE OF THE REGIONAL PROSECUTOR**  
**REGION III**

Diosdado Macapagal Government Center, Barangay Maimpis  
City of San Fernando, Pampanga



May 31, 2021

**Ms. DELIA C. BENCIO**

General Manager

MARCOLE General Merchandize

#1-4 Ifugao Road, Villa Gloria Subdivision

Angeles City

**NOTICE TO PROCEED**

*Dear Madam:*

We are pleased to inform you to proceed for the rental (delivery and installation) of the eight (8) units of photocopying machines at the following eight (8) prosecution offices in Region III, to wit:

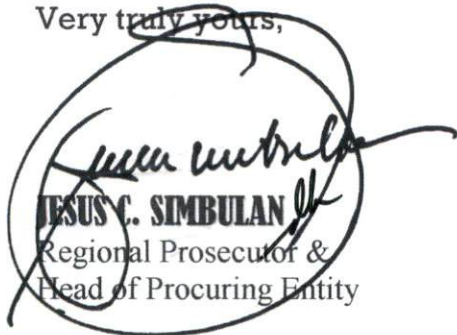
1. **OFFICE OF THE CITY PROSECUTOR – BALANGA CITY, BATAAN**  
City Hall Annex, Doña Dominga Building, Doña Francisca Subdivision, Balanga City
2. **OFFICE OF THE CITY PROSECUTOR – CABANATUAN CITY**  
Hall of Justice Building, San Juan Accfa, Maharlika Highway, Cabanatuan City
3. **OFFICE OF THE CITY PROSECUTOR – GAPAN CITY**  
New City Hall, Bayanihan, Gapan City
4. **OFFICE OF THE CITY PROSECUTOR – MALOLOS CITY**  
Monsignor Building, Poblacion, Malolos City
5. **OFFICE OF THE CITY PROSECUTOR – MEYCAUAYAN CITY**  
City Hall of Meycauayan City, Camalig, Meycauayan City
6. **OFFICE OF THE CITY PROSECUTOR – SAN JOSE CITY**  
Hall of Justice Building, Malasin, San Jose City
7. **OFFICE OF THE CITY PROSECUTOR – TARLAC CITY**  
Regional Trial Court, Building, Romulo Boulevard, San Vicente, Tarlac City
8. **OFFICE OF THE PROVINCIAL PROSECUTOR – TARLAC**  
Regional Trial Court, Building, Romulo Boulevard, San Vicente, Tarlac City

upon signing of the attached four (4) copies of the Contract/Rental Agreement for the eight (8) units of photocopying machines for a total contract price of Two Hundred Fifty Two Thousand Pesos (₱252,000.00) inclusive of appropriate taxes and fees, for a period of seven (7) months (June 01, 2021 until December 31, 2021), has been accepted pursuant to BAC-NPS Region III Resolution No. 2021-001 dated May 27, 2021 and Notice of Award dated May 28, 2021.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy of this Notice as well as the said Contract and return the original copies to this office at the soonest.

Thank you.

Very truly yours,



**JESUS C. SIMBULAN**  
Regional Prosecutor &  
Head of Procuring Entity

*Received by:*



**Ms. DELIA C. BENCIO**

Date: 05 - 31 - 21