



Republika ng Pilipinas  
**KAGAWARAN NG KATARUNGAN**  
*Department of Justice*  
Manila

**Ms. SHERILL C. MERDEGIA**  
General Sales Manager  
**Prince Motor Corporation**  
43 Commonwealth Avenue, Brgy. Holy Spirit  
Diliman, Quezon City

*Dear Ms. Merdegia:*

Please be informed that the contract for the purchase of three (3) units passenger vans for the use of the Office of the Secretary in the evaluated/calculated amount of **SEVEN MILLION SIX HUNDRED SEVENTY-SIX THOUSAND SIX HUNDRED SIXTY-FOUR PESOS (P7,676,664.00)**, is hereby awarded to your company subject to your submission of the following:

"Performance Security" to guarantee payment of security as a penalty if the contractor is in default in his obligation, to be posted in favor of this Department and executed in the prescribed form and at least co-terminus with the final acceptance of the project. The following provisions shall form part of the said security, "The right to institute an action on the penal bond pursuant to Act No. 3688 of any individual firm, partnership, corporation and association supplying the contractor with labor and materials for the prosecution of the work is hereby acknowledged and confirmed". The performance security shall be in accordance with any of the following schedule:


- a) Cash, cashier's/manager's check, Bank draft/guarantee confirmed by a Universal or Commercial bank, irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank – Five Percent (5%) of the total contract price; and
- b) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security – Thirty Percent (30%) of the total contract price.

Kindly sign on the space provided below to signify acceptance of the award and transmit the same back to this office.

Very truly yours,

  
**ADRIAN FERDINAND S. SUGAY**  
Undersecretary

CONFORME:

  
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Ms. Sheriff C. Merdegia

Date: 05/18/21