



Republic of the Philippines
DEPARTMENT OF JUSTICE
OFFICE OF THE REGIONAL PROSECUTOR
Region IV
San Pablo City, Laguna
INVITATION TO BID
(2021-11-29)

The Office of the Regional Prosecutor, Department of Justice (DOJ), through the Bids and Awards Committee (BAC) is inviting interested parties to bid for the following Projects:

1. Purchase of 20 Units Desktop Computers
Approved Budget for the Contract : **Php 959,980.00**
Delivery Period : 30 Calendar Days
Location : Office of the Regional Prosecutor,
Region IV, San Pablo City, Laguna
2. Purchase of 19 Units Printers
Approved Budget for the Contract : **Php 351,500.00**
Delivery Period : 30 Calendar Days
Location : Office of the Regional Prosecutor,
Region IV, San Pablo City, Laguna

The prospective bidders must have an experience of having completed, within a period of ten (10) years from date of submission and receipt of bids, at least one (1) contract similar to the contract bid, and whose value adjusted to current price using NSO consumer price indices must be at least fifty percent (50%) of the ABC to be bid. The Eligibility Check/Screening as well as the Preliminary Examination of Bids shall use non-discretionary “pass/fall criteria. Post qualification of the lowest calculated bid shall be conducted.

All particulars relative to eligibility Statement and Screening, Bid Security, Performance Security, Pre-bidding Conference, Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of the Revised Implementing Rules and Regulations (IRR) of the Republic Act No. 9184 dated 28 October 2016 and GPPB Resolution No. 09-2020, dated 07 May 2020.

The complete schedule of activities is listed as follows:

ACTIVITIES	SCHEDULE
Issuance of Bidding Documents	01 December 2021 – 20 December 2021
Pre-Bidding Conference	13 December 2021 at 10:00 a.m. Via google meet – bacsecretariat04@gmail.com
Submission and Receipt of Bids	20 December 2021 at 9: 00 am
Opening of Bids	20 December 2021 at 10:00 a.m for desktop computers via google meet - bacsecretariat04@gmail.com 20 December 2021 at 11:00 a.m for printers via google meet - bacsecretariat04@gmail.com

Bid Documents may be downloaded or obtained from Office of the Regional Prosecutor, Region IV, Kagawaran ng Katarungan Bldg., Trece Martires St., San Pablo City. For questions or additional information you may call the ORP Office at (049) 503-6407.

All bids shall be addressed to the Chairperson, Bids and Awards Committee, and may be submitted either personally at the Office of the Regional Prosecutor, Region IV, Kagawaran ng Katarungan Bldg., Trece Martires Street, San Pablo City, Laguna, or via email to bacsecretariat04@gmail.com. Copy furnished the Procurement Management Division at pmd@doj.gov.ph.

Prospective bidders who will opt to submit electronically must comply with the following conditions:

- 1) The bid submission must be in an archive format and password protected;
- 2) The bid submission must allow access to a password-protected Bidding Documents on the scheduled date and time of the Opening of Bids. Passwords will be disclosed by the bidders ONLY during the actual virtual bid opening;
- 3) The bid submission must be capable of generating an audit trail of transactions.

All participating bidders shall be charge the following non-refundable bid fee, to wit:

1. Purchase of 20 units Desktop Computers - **Php 1,000.00**
2. Purchase of 19 units Printers - **Php 500.00**

The Office of the Regional Prosecutor, Region IV, San Pablo City, Laguna reserves its right to reject any or all bids, should there be any defect therein, accept the offer most advantageous to the government, and assumed no responsibility whatsoever to compensate or indemnify bidders for any expense incurred in the preparation of the bid.

26 November 2021


JOSEF ALBERT T. COMILANG
Sr. Assistant Regional Prosecutor
Chairperson, Bids and Awards Committee