



Republic of the Philippines  
**DEPARTMENT OF JUSTICE**  
**Regional Prosecution Office XI**

2<sup>nd</sup> Floor Room 205 Hall of Justice Building  
Candelaria Avenue, Ecoland, Davao City  
Tel. Nos. (082) 297-8947; Fax No. (082) 297-6149 and (082) 297-4473  
e-mail-add.: orp11@doj.gov.ph

## NOTICE TO PROCEED

NOV 08 2021

**The MANAGER**  
GH OFFICE DEPOT, INC.  
Monteverde Street, Davao City

Dear Sir/Madam:

Pursuant to **RPOXI-BAC Resolution No. 2021-CUS-11** dated NOV 05 2021, your company is awarded with a contract for the procurement of various office supplies with a contract amount of **Three Hundred Twenty Thousand Two Hundred Eighteen Pesos and Eighty Centavos (P 320,218.80)**.

In view thereof, you are required to deliver the said office supplies, complete specification is listed in the attached **Purchase Order No. 2021-11-01, 01-A, 01-B & 01-C**, all dated NOV 08 2021, within ten working (10) days upon receipt of this notice, to the Regional Prosecution Office XI, Room 205, 2<sup>nd</sup> Floor, Hall of Justice, Building, Candelaria Avenue, Ecoland, Davao City.

Very truly yours,

  
**JANET GRACE B. DALISAY-FABRERO**  
Regional Prosecutor  
Head of the Procuring Entity

Received, Acknowledged and Accepted by:

**Conformed:** GH Office Depot, Inc.

Received by: \_\_\_\_\_

Date: \_\_\_\_\_

*Grace E. Tolipol*

NOV 08 2021