



NO. LV21-10-02

Republika ng Pilipinas
KAGAWARAN NG KATARUNGAN
Department of Justice
Manila

RESOLUTION

RECOMMENDING THE AWARD OF CONTRACT TO SOUTHVIEW HOTEL FOR THE CONDUCT OF INTERNATIONAL HUMANITARIAN LAW CASE CONFERENCE OF THE ADMINISTRATIVE ORDER NO. 35 - TECHNICAL WORKING GROUP AND THE SECRETARIAT TO BE HELD IN DUMAGUETE CITY ON 9-12 NOVEMBER 2021

WHEREAS, there is a need for a venue for the conduct of International Humanitarian Law (IHL) Case Conference of Administrative Order No. 35 -Technical Working Group and the Secretariat (AO35-TWG) to be held in Dumaguete City on 9-12 November 2021;

WHEREAS, the procurement of lease of venue for the said event is included in the approved CY-2021 Supplemental Annual Procurement Plan No. 11 (SAPP 11) under negotiated procurement, with an allotted budget of Four Million Two Hundred Thousand Pesos (₱ 4,200,000.00);

WHEREAS, in a Memorandum dated 28 September 2021, ASP Gino Paolo S. Santiago, Head, AO35 Secretariat, submitted the approval of Justice (DOJ) Secretary Menardo I. Guevarra for the AO35 TWG and Secretariat to conduct case conference to evaluate IHL cases in relevant regions, respecting health protocols and subject to the Omnibus Guidelines on the Implementation of Community Quarantine in the Philippines (with amendments as of 20 May 2021);

WHEREAS, pursuant to the *Procedures for Lease of Privately-Owned Real Property and Venue*¹ the Department requested three (3) hotels to submit quotations, namely: Southview Hotel, Bravo Hotel, and Hotel Essencia;

WHEREAS, in the abstract of canvass prepared by the end-user, the result of the proposal submitted by these prospective venues showed that Southview Hotel submitted the lowest calculated and responsive quotation/bid, to wit:

Name of Hotel	Amount of Bid
Southview Hotel	₱ 348,000.00
Hotel Essencia	₱ 360,000.00
Bravo Hotel	₱ 600,000.00

¹ V (D) (9) (c), Annex "H" (Consolidated Guidelines for the Alternative Methods of Procurement), 2016 Implementing Rules and Regulation of R.A. 9184

WHEREAS, below are the rating factors for lease of venue submitted by the end-user pursuant to the methodology prescribed by Appendix B², Annex "H" of the 2016 Implementing Rules and Regulations of R.A. No. 9184;

	RATING FACTORS	WEIGHT (%)	Southview Hotel	Hotel Essencia	Bravo Hotel
I.	Availability	X (.5)	50	30	50
II.	Location and Site Condition	X (1.)	10	8.5	10
III.	Neighborhood Data	X (.05)	4.75	4.4	4.5
IV.	Venue	X (.35)	31.85	27.3	31.15
			96.6	70.2	95.65

WHEREAS, after review and evaluation, the BAC-Technical Working Group found the bid of Southview Hotel to be responsive to the requirements of the end-user, and is legally, financially and technically capable to undertake the said procurement;

NOW THEREFORE, the Bids and Awards Committee **RESOLVES**, as it hereby resolve, to **RECOMMEND** the confirmation of resort to alternative mode of procurement thru negotiated procurement of lease of real property and venue, and further recommend the award of contract to **SOUTHVIEW HOTEL** in the amount of **THREE HUNDRED FORTY-EIGHT THOUSAND PESOS (₱ 348,000.00)**, as venue for the conduct of IHL Case Conference of AO35-TWG and Secretariat to be held in Dumaguete City on 9-12 November 2021, following the procedures prescribed in R.A. No. 9184 and its 2016 Revised Implementing Rules and Regulations.

DONE in the City of Manila, this 26th day of October 2021.

Assistant Secretary MARGARET V. CASTILLO-PADILLA
Chairperson

Digitally signed by Laborte-
Cuevas Rosario Elena Arenas
Date: 2021.10.27 12:17:19 +08'00'

SSC ROSARIO ELENA A. LABORTE-CUEVAS
Vice-Chairperson

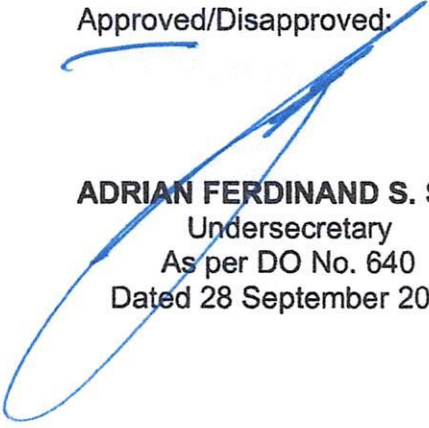
ASP ALEJANDRO C. DAGUIZO
Member

Dir. MARIA LUISA DV. OLITOQUIT
Member

² Lease of Real Property & Venue: Rating Factors and Determination of Reasonableness of Rental Rates


Dir. MARIA ELISA B. GERMAR
Member

Approved/Disapproved:


ADRIAN FERDINAND S. SUGAY
Undersecretary
As per DO No. 640
Dated 28 September 2018