



Republika ng Pilipinas  
**KAGAWARAN NG KATARUNGAN**  
*Department of Justice*  
 Manila

**RESOLUTION**

**RECOMMENDING THE AWARD OF CONTRACT TO  
 ROBINSONS HOTEL & RESORTS (SUMMIT HOTEL AND RESORTS) FOR THE  
 CONDUCT OF TRAINING ON THE BOARD OF CLAIMS' MANUAL OF OPERATIONS  
 TO BE HELD IN GENERAL SANTOS CITY ON 22-23 NOVEMBER 2021**

**WHEREAS**, there is a need for a venue for the Board of Claims' (BOC) conduct of the "Training on BOC Manual of Operations" to be held in General Santos City on 22-23 November 2021;

**WHEREAS**, the procurement for the lease of venue for the said event is included in CY-2021 Annual Procurement Plan (APP) of the Department, with an allotted budget of Ninety Thousand Pesos (₱ 90,000.00);

**WHEREAS**, in a Memorandum dated 27 October 2021, Senior Assistant State Prosecutor Anna Noreen T. Devanadera, Chief Administration, BOC, averred that there is no available government facility that could cater the said event;

**WHEREAS**, pursuant to the *Procedures for Lease of Privately-Owned Real Property and Venue*<sup>1</sup>, requests for quotation were sent to three (3) hotels, namely: Robinsons Hotel & Resorts (Summit Hotel and Resorts), Greenleaf Hotel, and East Asia Royale Hotel;

Name of Hotel	Amount of Bid	Remarks
Robinsons Hotel & Resorts (Summit Hotel and Resorts)	₱ 76,525.00	Compliant
Greenleaf Hotel	₱ 91,500.00	Not compliant Quotation dated 21 October 2021; and non-submission of Documentary Requirements
East Asia Royale Hotel	----	Not compliant Non-submission of Documentary Requirements as per Annex "H" of the 2016 IRR of RA 9184

**WHEREAS**, pursuant to the methodology prescribed in Appendix B<sup>2</sup>, Annex "H" of the 2016 Implementing Rules and Regulations of R.A. No. 9184, the end-user submitted the following rating factors for lease of venue :

	RATING FACTORS	WEIGHT (%)	Robinsons Hotel & Resorts (Summit Hotel and Resorts)	Greenleaf Hotel	East Asia Royale Hotel
I.	Availability	X (.5)	50	0	0
II.	Location and Site Condition	X (.1)	10	8.5	9.7
III.	Neighborhood Data	X (.05)	4.9	4.9	4.9
IV.	Venue	X (.35)	32.9	30.45	29.4
	<b>FACTOR VALUE</b>		<b>97.8</b>	<b>43.85</b>	<b>44</b>

<sup>1</sup> V (D) (9) (c), Annex "H" (Consolidated Guidelines for the Alternative Methods of Procurement), 2016 Implementing Rules and Regulation of R.A. 9184

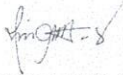
<sup>2</sup> Lease of Real Property & Venue: Rating Factors and Determination of Reasonableness of Rental Rates

**WHEREAS**, after review and evaluation, the Bids and Awards Committee-Technical Working Group found Robinsons Hotel & Resorts' (Summit Hotel and Resorts) quotation/bid to be responsive to the requirements of the end-user, and is legally, financially and technically capable to undertake the procurement;

**NOW THEREFORE**, for and in consideration of the foregoing premises, the Department of Justice – Bids and Awards Committee **RESOLVES**, as it hereby resolve, to **RECOMMEND** the confirmation of resort to negotiated procurement, and further recommend the award of contract for the venue of "Training on BOC Manual of Operations" to be held on 22-23 November 2021 in General Santos City, to **ROBINSONS HOTEL & RESORTS (SUMMIT HOTEL AND RESORTS)**, in the amount of **SEVENTY-SIX THOUSAND FIVE HUNDRED TWENTY-FIVE PESOS (₱ 76,525.00)**, following the procedures prescribed in R.A. No. 9184 and its 2016 Revised Implementing Rules and Regulations.

Done in the City of Manila, this 11<sup>th</sup> day of November 2021.

  
Assistant Secretary **MARGARET V. CASTILLO-PADILLA**  
Chairperson

  
Digitally signed by Laborte-  
Cuevas Rosario Elena Arenas  
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**SSC ROSARIO ELENA A. LABORTE-CUEVAS**  
Vice-Chairperson

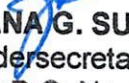
  
ASP **ALEJANDRO C. DAGUISEO**  
Member

  
Dir. **MARIA LUISA DV. OLITOQUIT**  
Member

  
Dir. **MARIA ELISA B. GERMAR**  
Member

Approved/Disapproved:

**MENARDO I. GUEVARRA**  
Secretary

  
**JULIANA G. SUNGA**  
Undersecretary  
As per D.O. No. 264-A  
dated 03 November 2021