



Republic of the Philippines
DEPARTMENT OF JUSTICE
Regional Prosecution Office XI
2nd Floor Room 205 Hall of Justice Building
Candelaria Avenue, Ecoland, Davao City
Tel. Nos. (082) **297-8947**; Fax No. (082) **297-6149** (Admin. Section)
(082) **297-4473** (Personnel Section)
Email-ad.: **orp11@doj.gov.ph**

**BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 2021-CUS-06**

**RESOLUTION TO RECOMMEND TO THE HEAD OF THE PROCURING ENTITY TO
AWARD THE CONTRACT TO THE LOWEST CALCULATED/RESPONSIVE QUOTATION
FOR THE PROCUREMENT OF COMMON USE OFFICE SUPPLIES NOT AVAILABLE IN
THE PS-DBM DEPOT XI IN ACCORDANCE WITH THE PROVISION OF SECTION 52.1b
OF THE 2016 REVISED IRR OF RA 9184
(SHOPPING – Ordinary/Regular Office Supplies and Equipment)**

WHEREAS, the Bids and Awards Committee (BAC) of the Regional Prosecution Office, Region XI (RPOXI) resorted to Alternative Methods of Procurement in accordance with the provisions of Section 52.1b of IRR of RA 9184 (**Shopping – Ordinary/Regular Office Supplies and Equipment**) for the procurement of **common use office supplies** not available in the Procurement Service Depot XI;

WHEREAS, the Head of Office approved the procurement of common use office supplies not available in the Procurement Service Depot XI from outside source;

WHEREAS, this Office canvassed prices, using the official **Request for Quotation Form No. 2021-PQ-08 (3 pages)**, from at least three (3) suppliers/sources, of common use office supplies not available in the Procurement Service Depot XI through its designated Canvasser;

WHEREAS, the notice of procurement of common use office supplies not available in the Procurement Service Depot XI was posted in the Philippine Government Electronic Procurement System (PhilGEPS) 03 May 2021 with Reference No. 7651427;

WHEREAS, the suppliers/sources of the common use office supplies not available in the Procurement Service Depot XI submitted to this Office their respective duly accomplished **Request for Quotation Form No. 2021-PQ-08**;

WHEREAS, deliberation of price quotations was undertaken and abstract of canvass dated 07 May 2021 was prepared showing the lowest calculated responsive bid for each item in the quotations;

WHEREAS, the BAC-RPOXI, after due deliberation of the price quotations for the common use office supplies not available in the Procurement Service Depot XI, recommended, as it is hereby recommended, to the Head of the Procuring Entity (HOPE) that the contract for the procurement of the subject common use office supplies not available in the Procurement Service Depot XI be awarded item by item to the supplier/source with the lowest bid as follows:

ABSTRACT OF CANVASS NO. dated 10 March 2020

1. **GH Office Depot** - item nos. – 3, 4, 10, 11, 12, 16, 17, 18, 23, 24, 25, 29, 30, 35, 39, 40, 41, 46, 47 & 49.

with a contract amount of Two Hundred Sixty One Thousand One Hundred Eighty Five and 80/100 Pesos (**₱ 261,185.80**);

2. **Starbright Office Depot** - item nos. – 5, 6, 7, 9, 13, 14, 19, 20, 21, 28, 33, 36, 37, 38 & 42.

with a contract amount of Seventy Two Thousand Two Hundred Sixty Eight Pesos (**₱ 72,268.00**);

3. **ECV Office Supplies** - item nos. – 1, 2, 8, 15, 22, 26, 27, 31, 32, 34, 43, 44, 45 & 48.

with contract amount of Twenty Thousand One Hundred Ninety Nine Pesos (**₱ 20,199.00**).

NOW THEREFORE, on the basis of the foregoing, it is **HEREBY RESOLVED** to recommend for the approval of the Head of the Procuring Entity (HOPE) that the contract for the procurement of the subject common use office supplies not available in the Procurement Service Depot XI be awarded item by item to the supplier/source with the lowest bid as presented above.


This **RESOLUTION** is passed this 7TH day of May 2021, at the Regional Prosecution Office XI, 2nd Floor, Hall of Justice Building, Candelaria Avenue, Ecoland, Davao City.

BIDS AND AWARDS COMMITTEE


Franco M. Fernandez
Administrative Officer V
Member


Beverly R. Paloma
Administrative Officer IV
Member


Susannah C. Talingting
Administrative Officer V
Member


Karl Andre G. Salcedo
Assistant Regional Prosecutor
Vice Chairperson


Robert Michael N. Razon
Sr. Assistant Regional Prosecutor
Chairperson

APPROVED:


JANET GRACE B. DALISAY-FABRERO
Regional Prosecutor
Head of the Procuring Entity

Witness:


George Dave M. Maghari
Administrative Assistant V
Secretariat-Head